



PHILIPPINE SPORTS COMMISSION

REQUEST FOR QUOTATION

RFQ NO. (Reference under Purchase Request No.): ADMIN-2026-05-18-001

May 30, 2026

The **PHILIPPINE SPORTS COMMISSION** intends to procure the “**Supply and Delivery of Various Equipment and Accessories for PHI-NADO Public Relations Campaign**” with an Approved Budget for the Contract of **Two Hundred Four Thousand Eight Hundred Thirty-Seven Pesos (PhP204,837.00)** through **Small Value Procurement** pursuant to Section 34 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009.

Please submit your duly signed Quotation Form including the Terms and Conditions (Annex A) together with the following documents on or before **5:00 PM of 4 June 2026**:

- a. PhilGEPS Registration Number/Certificate
- b. Mayor's/Business Permit
- c. Notarized Omnibus Sworn Statement and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

We highly encouraged interested suppliers to use the Quotation Form provided to minimize errors or omissions of the required mandatory provisions. If the quotation form will be reproduced/retyped, please ensure that all mandatory requirements/provisions are included. Missing requirements/provisions and non-submission of the terms and conditions shall render the submission ineligible or disqualified.

Quotations must be submitted physically at the address given below, and shall be properly labeled with the name and reference number on the project offered:

BAC SECRETARIAT OFFICE

Room 207, Philippine Sports Commission, Administrative Building,
RMSC, P. Ocampo Sr. St., Malate, Manila

Quotations, including documentary requirements, received after the deadline shall not be accepted. Also, ***in case the deadline falls on a non-working day, legal holiday, special non-working holiday, the deadline shall be on the next working days.***

The Head of the Procuring Entity (HoPE) of the Philippine Sports Commission reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract at any time prior to contract award in accordance with Section 70 of the IRR of RA No. 12009, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact **Ms. Caroline S. Tobias, Head BAC Secretary** at telephone number **8523-9831** or send email at bac@psc.gov.ph.


DR. CHRISTOPHER B. GACUTAN

BAC Vice-Chairperson



ANNEX A

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. **Quotations exceeding the Approved Budget for the Contract shall be rejected.**
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PCS shall adopt and employ "draw lots" as the tie- breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the PSC. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant not earlier than twenty-four (24) hours, but not later than forty- eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSC may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its IRR.
13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.



PHILIPPINE SPORTS COMMISSION

Date _____

THE BIDS AND AWARDS COMMITTEE

Philippine Sports Commission
Room 209, Administration Building, RMSC
P. Ocampo Sr., St., Malate, Manila

Sir/Madam:

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Minimum Technical Specifications	Quantity	Statement of Compliance (Please state "Comply" or "Not Comply" for each requirement/specification)
Item 1		
M2 Wireless Omnidirectional Lavalier Microphone System	2 Pcs	
With Clip-on Transmitter/Receiver (TX TX RX), With 8HR/6HR Runtime, Built-in Rechargeable Batteries and Charging Case for Vlogging and Interviews		
Item 2		
Camera	1 Unit	
Sensor: 24.1MP APS-C CMOS Image Processor: DIGIC 4+ Lens Mount: EF/EF-S Autofocus: 9-point AF system ISO Range: ISO 100-6400 (expandable to 12800) Continuous Shooting: up to 3fps Video Recording: Full HD 1080p		
Item 3		
2-pc Wireless Microphone Black	2 Units	
30m (100ft) working range, a frequency response of 50Hz - 15KHz, and a latency of less than 12ms. It features AES-128 encryption, an adaptive channel selection system, and a dynamic range of 100dBA @ 1KHz. The microphone has a 600mAh rechargeable battery that provides up to 20 hours of playtime, and the dongle has a 700mAh battery with up to 12 hours of playtime.		
Item 4		
Mini-USB Microphone Condenser	1 Unit	
compact, studio-quality USB microphone with a cardioid pattern, 24-bit/48kHz A/D conversion, USB-C connection, and a built-in pop filter for clear vocals, featuring zero-latency monitoring via a 3.5mm headphone jack, powered by USB, and works with Mac/Windows		



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Item 5		
2TB External Hard Drive SSD	1 Unit	
fast USB 3.2 Gen 2 speeds (around 1000+ MB/s read/write), NVMe tech for performance, compact size, USB-C connection, and often durability (drop/water resistance)		
Item 6		
Light Box Studio Set	1 Unit	
Dual Set Socket Softbox 150W Bulb 190 cm Light stand for Photography, Studio Lightings, Video shoots		
Item 7		
4G FDD/TDD-LTE Mobile Wi-Fi	1 Unit	
2100 mAh Rechargeable Battery 300 Mbps at 2.4 GHz Max 10 Simultaneous Devices Wireless Hotspot MicroSD Sim Card Slot		
Item 8		
50" Branded UHD 4K Smart TV	1 Unit	
3840 x 2160 resolution, powered by a 4K processor for vibrant colors (Dynamic color technology) and contrast (Mega Contrast, UHD Dimming) supports HDR10+, has a 60Hz refresh rate with Motion Xcelerator, Tizen OS for smart features 20W 2CH audio with OTS Lite, and connectivity like Wi-Fi, Bluetooth, and multiple HDMI ports.		
Item 9		
Heavy Duty Extension Cord	2 Units	
15A 250V6pcs Surge Lighting Protection High Power Capacity		
Item 10		
Mobile Portable Power Station	1 Unit	
300W, 72000 mAh, PD65W Power Delivery Two-Way Fast Charging USB-C with LED Display 6 Output for EUPDATEncy and Outdoor Activities		
Item 11		
Bluetooth Speaker	1 Unit	
500 watts, 2.0 Channel Bi-Directional Sound, Tweeter Driver: 2.5-inch, Mid Woofer: 6.5 inch Sound Mode: Party, Standard, HipHop, EDM, Rock, Latin, House, Reggae Bass Booster Accessory: Remote Controller Set Weight: 11.6kg		
nothing follows		
Delivery Requirement: Can deliver within Thirty (30) Calendar days Delivery Place: RMSC, Malate Manila – Property Office		



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FINANCIAL OFFER:

Other Supplies and Materials not available in PS-DBM			
Approved Budget for the Contract:			
Two Hundred Four Thousand Eight Hundred Thirty-Seven Pesos (PhP204,837.00)			
Items	Quantity (A)	Offered Price per Unit (B)	Total Offered Price per Item (A x B)
Item 1			
M2 Wireless Omnidirectional Lavalier Microphone System	2 Pcs		
Item 2			
Camera	1 Unit		
Item 3			
2-pc Wireless Microphone Black	2 Units		
Item 4			
Mini-USB Microphone Condenser	1 Unit		
Item 5			
2TB External Hard Drive SSD	1 Unit		
Item 6			
Light Box Studio Set	1 Unit		
Item 7			
4G FDD/TDD-LTE Mobile Wi-Fi	1 Unit		
Item 8			
50" Branded UHD 4K Smart TV	1 Unit		
Item 9			
Heavy Duty Extension Cord	2 Units		
Item 10			
Mobile Portable Power Station	1 Unit		
Item 11			
Bluetooth Speaker	1 Unit		
nothing follows			

TOTAL OFFERED QUOTATION	In Words:

	In Figures:



PHILIPPINE SPORTS COMMISSION

Signature over Printed Name

Position/Designation

Name of Company

Address

Office Telephone/Fax/Mobile No.

Email address/es