

**Contract Agreement for Bus Rental for Southeast Asian Games 2025
Anti-Doping Education Session for Team Philippines**

CONTRACT AGREEMENT

This Agreement is made and executed in the City of Manila, Philippines, this 10th day of November 2025 by and between:

PHILIPPINE SPORTS COMMISSION, a national government agency exercising corporate powers, created and existing under Republic Act No. 6847 with principal office address at Administration Building, Rizal Memorial Sports Complex, Pablo Ocampo Sr., St., Malate, Manila, represented herein by its Officer-in-Charge, **OLIVIA G. COO**, hereinafter referred to as the **PSC**;

- and -

CIRCLE TRANSPORT CORPORATION, a corporation duly organized and existing under the laws of the Republic of the Philippines, with principal address at 149 G. Reyes St., Balong Bato, San Juan, Metro Manila, represented herein by its Operations Manager, **EDNA C. MAMUYAC**.

WHEREAS, the PSC, thru its Bids and Awards Committee (BAC), invited prospective suppliers to apply for eligibility and to submit proposals for the **Bus Rental for Southeast Asian Games 2025 Anti-Doping Education Session for Team Philippines**;


WHEREAS, in response to said invitation, **CIRCLE TRANSPORT CORPORATION** signified its intention to apply by submitting its eligibility requirements and quotation;

WHEREAS, the PSC, pursuant to Bids and Awards Committee (BAC) Resolution No. GS 258-2025 dated 05 November 2025 declared **CIRCLE TRANSPORT CORPORATION** as the supplier with the Lowest Calculated and Responsive Quotation, and is legally, technically and financially capable supplier to perform the subject project in accordance with the provisions of R.A. 12009, *Copy of the said BAC Resolution is hereto attached as Annex "A,"*

NOW, THEREFORE, for and in consideration of the foregoing premises and of the terms and conditions herein set forth, the parties by these presents agreed as follows:

1. **CIRCLE TRANSPORT CORPORATION** shall provide transport services for Southeast Asian Games 2025 Anti-Doping Education Session for Team Philippines, in conformity with the Technical Specifications stated in the Request for Quotation (RFQ).
2. In consideration of the services to be rendered, the **PSC** shall pay **CIRCLE TRANSPORT CORPORATION** the total amount of **EIGHTY-FIVE THOUSAND PESOS (Php 85,000.00)**, subject to the submission of Letter of Request for Payment per COA Circular No. 2023-004.
3. Regulations of R.A. 12009 shall be deemed to form and be read and construed as integral part of this Agreement, viz:
 - a. Small Value Procurement Documents;
 - 1) Schedule of Requirements;
 - 2) Technical Specifications;
 - 3) General and Special Conditions of Contract;
 - 4) Supplemental or Bid Bulletins, if any.
 - b. Winning supplier's proposal, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 - c. Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g.,



Reviewed by: PSC LAO

Initial/Date

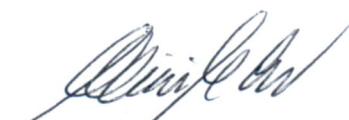
Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- d. Performance Security, if any;
 - e. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - f. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
4. **Dispute Resolution.** In the event of any dispute, controversy, or claim arising from or relating to this Agreement, including issues concerning its breach, termination, or validity (hereinafter referred to as a "Dispute"), the Parties shall first seek to resolve the Dispute amicably through good faith negotiations. If the Dispute is not resolved through negotiation within the specified time frame, any Party may initiate mediation by providing written notice to the other Parties.
- The Parties agree to keep confidential all aspects of the dispute resolution process, including any information disclosed, documents produced, or admissions made during the process, except as required by law or for the enforcement of an agreement or arbitral award.
5. **Confidentiality and Data Protection.**
- a. *Confidential Information:* Each Party agrees to maintain the confidentiality of any proprietary or sensitive information disclosed by the other Parties in connection with this Agreement.
 - b. *Data Protection:* The Parties shall comply with all applicable data protection laws and regulations in the collection, use, and storage of personal data related to the implementation of this Agreement.
 - c. *Security Measures:* The Parties shall implement appropriate technical and organizational measures to protect confidential information and personal data from unauthorized access, disclosure, alteration, or destruction.
6. **Liquidated Damages.** In case of breach of contract or delay, the Supplier shall pay the Procuring Entity liquidated damages in accordance with the provisions of the IRR of R.A. No. 12009.
7. This Contract Agreement is subject to the usual government accounting and auditing rules and regulations.

IN WITNESS WHEREOF the parties hereto have signed these presents on the date and place first above written.

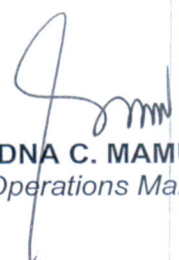
PHILIPPINE SPORTS COMMISSION

By:


OLIVIA G. COO
Officer-in-Charge

CIRCLE TRANSPORT CORPORATION

By:

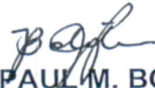

EDNA C. MAMUYAC
Operations Manager

Reviewed by:
PSC LAO



Initial/Date

Signed in the presence of:


JOHN PAUL M. BOLITRES
Officer-in-Charge,
Accounting Division

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, the undersigned Notary Public in and for the City of Manila, Philippines,
on this day personally appeared: **NOV 24 2025**


NAME	GOVT. ISSUED ID	ID NO. / DATE ISSUED
OLIVIA G. COO	BIR TIN	132-837-421-000
EDNA C. MAMUYAC	SSS ID	03-8561938-1

Known to me and to me known to be the same persons who executed the foregoing Contract Agreement consisting of three (3) pages including the page wherein this Acknowledgment is written, and who acknowledged to me that the same has been done freely and voluntarily.

NOTARY PUBLIC

Doc. No. 345
Page No. 69
Book No. X
Series of 2025.




ATTY. DIOMA D. PEDROZO
Notary Public, City of Manila
Commission No. 2025-054 until 31 December 2026
Roll No. 77435/07 May 2022
PTR No. MLA-2094534/ 10 January 2025
IBP No. 516021/15 January 2025/Pasig City
MCLE Compliance No. VIII-0037044
PSC- Pablo Ocampo Sr., St. Malate, Manila



NOTICE OF AWARD

November 6, 2025

MS. EDNA C. MAMUYAC
Operations Manager
Circle Transport Corporation
149 G. Reyes St., Balong Bato,
San Juan, Metro Manila

Dear Ms. Mamuyac:

We are pleased to notify you that your quotation dated October 30, 2025 for the project: "**Bus Rental for Southeast Asian Games 2025 Anti-Doping Education Session for Team Philippines**" for the Contract Price of **Eighty Five Thousand Pesos only (Php 85,000.00)** in Philippine Currency, as evaluated in accordance with the provision of R.A. 9184, is hereby accepted.

Very truly yours,

COMM. WALTER FRANCIS K. TORRES
Officer In-Charge

Conforme:

MS. EDNA C. MAMUYAC
Operations Manager
Circle Transport Corporation
149 G. Reyes St., Balong Bato,
San Juan, Metro Manila

Nov. 19, 2025
Date



NOTICE TO PROCEED

November 7, 2025

MS. EDNA C. MAMUYAC
Operations Manager
Circle Transport Corporation
149 G. Reyes St., Balong Bato,
San Juan, Metro Manila

Dear Ms. Mamuyac:

Notice is hereby given to **Circle Transport Corporation** that performance for the project "**Bus Rental for Southeast Asian Games 2025 Anti-Doping Education Session for Team Philippines**" shall commence effective on the date after receipt of this notice.

As such, the **Circle Transport Corporation** is responsible for performing the required services as stipulated under the terms and conditions of the attached Contract and in accordance with the Implementation Schedule as noted.

Please acknowledge receipt and acceptance of this notice by affixing your signature on the space provided below. Further, please be informed that as per COA Circular No. 2023-004 dated June 14, 2023, you are required to submit the following after rendering full service of the: **Bus Rental for Southeast Asian Games 2025 Anti-Doping Education Session for Team Philippines**":

1. Letter of Request for Payment and
2. Statement of Account / Billing.

Very truly yours,

COMM. WALTER FRANCIS K. TORRES
Officer In-Charge *df*

Conforme:

MS. EDNA C. MAMUYAC
Operations Manager
Circle Transport Corporation
149 G. Reyes St., Balong Bato,
San Juan, Metro Manila

Nov. 06, 2025
Date