



Republic of the Philippines
Office of the President
Philippine Sports Commission



NOTICE TO PROCEED

May 8, 2025

MR. LARRY P. FRANCO
Assistant Sales Manager
Marawi Leisure Park Inc.
(Tanza Oasis Hotel and Resort)
Barangay Capipisa,
Tanza, Cavite

Dear Mr. Franco:

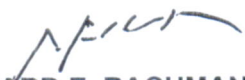
Notice is hereby given to **Marawi Leisure Park Inc. (Tanza Oasis Hotel and Resort)** that performance for the project *“Hotel and Resort Accommodation with Venue Rental, Food, Beverages, Facilitator and other Amenities for the 2025 PSC Team Building Activity (TBA) at Calabarzon Area”* shall commence effective on the date after receipt of this notice.

As such, the **Marawi Leisure Park Inc. (Tanza Oasis Hotel and Resort)** is responsible for performing the required services as stipulated under the terms and conditions of the attached Contract and in accordance with the Implementation Schedule as noted.

Please acknowledge receipt and acceptance of this notice by affixing your signature on the space provided below. Further, please be informed that as per COA Circular No. 2023-004 dated June 14, 2023, you are required to submit the following after rendering full service of the: *“Hotel and Resort Accommodation with Venue Rental, Food, Beverages, Facilitator and other Amenities for the 2025 PSC Team Building Activity (TBA) at Calabarzon Area”*:

1. Letter of Request for Payment
2. Guest Folio
3. Statement of Account / Billing and

Very truly yours,


RICHARD E. BACHMANN
Chairman

Conforme:


MR. LARRY P. FRANCO
Assistant Sales Manager
Marawi Leisure Park Inc.
(Tanza Oasis Hotel and Resort)
Barangay Capipisa,
Tanza, Cavite

May 8, 2025
Date