



Republic of the Philippines
Office of the President

PHILIPPINE SPORTS COMMISSION



REQUEST FOR QUOTATION

Date: April 10, 2025
P.R. No. ADMIN-2025-03-28-003

Name of Company: _____

Address: _____

Name of Store/ Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

The **Philippine Sports Commission**, through its Bids and Awards Committee, intends to procure the **Annual Physical Examination for PSC Employees (Permanent and COS)** accordance with **Section 53.9 Small Value Procurement** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative **not later than April 13, 2025 at 10:00 AM.** A copy of the following documents is required to be submitted, directly to the Bids and Awards Committee Office located at Room 207, Administration Building, RMSC, P. Ocampo Sr. St., Malate Manila:

- A. PHILGEPS Registration or PHILGEPS Certificate
- B. Omnibus Sworn Statement (notarized)
- C. 2025 Mayor's/Business Permit
- D. ITR 2023 and Updated Tax Clearance

Quotations must be properly labeled with reference number on the project offered. In case the deadline falls on a non-working day, legal holiday, or special non-working holiday the deadline shall be on the next working day.

For any clarification, you may contact us at Telephone No. 8 523-9831 loc.143 or email address pscprocurement@yahoo.com, procurement@psc.gov.ph and copy bac@psc.gov.ph


DIR. PAULO FRANCISCO C. TATAD
BAC Chairperson
Bids and Awards Committee

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately
- (2) Do not alter the contents of this form in any way.
- (3) All Technical Specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

TECHNICAL SPECIFICATIONS:	Statement of Compliance		
	YES	NO	REMARKS
PROJECT NAME: Annual Physical Examination for PSC Employees (Permanent and COS)			
Item 1			
Chest X-Ray – 400 pax			
Item 2			
Complete Blood Count – 400 pax			
Item 3			
Urinalysis – 400 pax			
Item 4			
Fecalalysis – 400 pax			
Item 5			
Physical Examination – 400 pax			
Item 6			
Total Cholesterol – 400 pax			
Item 7			
Triglyceride – 400 pax			
Item 8			
HDL – 400 pax			
Item 9			
LDL – 400 pax			
Item 10			
Blood Uric Acid (HUA) – 400 pax			
Item 11			
Creatinine – 400 pax			
Item 12			
Fasting Blood Sugar – 400 pax			
Item 13			
SGPT – 400 pax			
Item 14			
Sodium – 400 pax			
Item 15			
Potassium – 400 pax			
Item 16			
ECG – 400 pax			
PSC Employees Prostate Health Assessment and Women's Wellness Screening			
Item 17			
Prostate Specific Antigen (PSA) Test – 17 pax			
more on next page			

Item 18			
Prostate Ultrasound – 17 pax			
Item 19			
Pap Smear – 51 pax			
Item 20			
Breast Ultrasound – 54 pax			
Environment Drug Free Workplace Testing			
Item 21			
Drug Test (Met and Thc) – 400 pax			
*Stagered random testing, unannounced			
*in accordance to PSC drug policy			
Venue: RMSC - MSAS			
Target Date: April 21 to 25, 2025 = 400 pax			
*Missed on-site will schedule a visit to the Laboratory provider			
*Provide online result and hard copy after done test within 7 to 10 days			
nothing follows			
Delivery Requirement:			
Subject to the Terms and Conditions of the Contract			

FINANCIAL OFFER:

Please quote your **best offer** for the items below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Annual Physical Examination for PSC Employees (Permanent and COS)			
Approved Budget for Contract	Quantity in pax (A)	Offered Price per pax (B)	Your Total Offered Quotation (A x B)
Item 1 Eighty Thousand Pesos (PhP 80,000.00)	400 pax		In Figures: _____
Item 2 Forty Eight Thousand Pesos (PhP 48,000.00)	400 pax		In Figures: _____
Item 3 Twenty Thousand Pesos (PhP 20,000.00)	400 pax		In Figures: _____

Item 4 Twenty Thousand Pesos (PhP 20,000.00)	400 pax		In Figures: _____
Item 5 Forty Thousand Pesos (PhP 40,000.00)	400 pax		In Figures: _____
Item 6 Forty Thousand Pesos (PhP 40,000.00)	400 pax		In Figures: _____
Item 7 Forty Thousand Pesos (PhP 40,000.00)	400 pax		In Figures: _____
Item 8 Sixty Thousand Pesos (PhP 60,000.00)	400 pax		In Figures: _____
Item 9 Sixty Thousand Pesos (PhP 60,000.00)	400 pax		In Figures: _____
Item 10 Twenty Eight Thousand Pesos (PhP 28,000.00)	400 pax		In Figures: _____
Item 11 Twenty Eight Thousand Pesos (PhP 28,000.00)	400 pax		In Figures: _____
Item 12 Twenty Eight Thousand Pesos (PhP 28,000.00)	400 pax		In Figures: _____
Item 13 Forty Thousand Pesos (PhP 40,000.00)	400 pax		In Figures: _____

Item 14 Forty Thousand Pesos (PhP 40,000.00)	400 pax		In Figures: _____
Item 15 Forty Thousand Pesos (PhP 40,000.00)	400 pax		In Figures: _____
Item 16 One Hundred Thousand Pesos (PhP 100,000.00)	400 pax		In Figures: _____
Item 17 Twenty Two Thousand One Hundred Pesos (PhP 22,100.00)	17 pax		In Figures: _____
Item 18 Ten Thousand Two Hundred Pesos (PhP 10,200.00)	17 pax		In Figures: _____
Item 19 Thirty Thousand Six Hundred Pesos (PhP 30,600.00)	51 pax		In Figures: _____
Item 20 Fifty One Thousand Three Hundred Pesos (PhP 51,300.00)	54 pax		In Figures: _____
Item 21 One Hundred Thousand Pesos (PhP 100,000.00)	400 pax		In Figures: _____
Grand Total: Nine Hundred Twenty Six Thousand Two Hundred Pesos (PhP 926,200.00)	Total Offered Quotation		In Words: _____ _____ _____ In Figures: _____

TERMS AND CONDITIONS:

- 1) Bidders shall provide correct and accurate information required in this form.
- 2) Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3) Price quotation/s, to be denominated in the Philippine Peso shall include all taxes, duties and/or levies payable.
- 4) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6) Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7) The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8) The PSC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 9) In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10) Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor or consultant.
- 11) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

E-Mail Address/es