

WE ARE HIRING!



(3) ENGINEER I
(Contract of Service)

Qualification Standards:

- Bachelor's degree in Civil Engineering or Mechanical Engineering.
- Licensed with at least 3 years of job related experience.

Duties and Responsibilities:

- The job holder will be assigned in **(2)** Rizal Memorial Sports Complex and **(1)** Philsports Complex, directly reporting to the Engineering and Maintenance Head. He/She manages and supervises preventive maintenance programs on all PSC-owned and managed facilities. Maintenance on the Philsports Complex includes assessment reports, repair, improvement, electrical, Air-conditioning, generator power operations, and other maintenance-related projects that are part of the Job holder's responsibilities.
- Responsible for daily facility inspection, reviewing of plans, and submittals, maintaining a daily log of facility activities if any, developing change orders including preparation cost, estimates, and other construction engineering duties for the assigned projects of the agency.

Skills and Attributes:

- Technical proficiency, Problem-solving skills, Analytical thinking, Attention to detail, Good interpersonal skills, Teamwork, Project management.

DEADLINE OF SUBMISSION : APRIL 12, 2025

Interested applicants are requested to submit their latest/updated Personal Data Sheet, Resume and Letter of Intent to:

Exec. Dir. Paulo Francisco C. Tatad through Mr. Jan Errol B. Facundo, MMPA and send to HR recruitment email: recruitment@psc.gov.ph



PHILIPPINE SPORTS COMMISSION
RMSC, PABLO OCAMPO SR. ST. MALATE, MANILA



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(3) PROJECT EVALUATOR I (Contract of Service)

Qualification Standards:

- Bachelor of Science in Engineering/Technology/Architecture with at least 5 years of experience relevant to the job.

Duties and Responsibilities:

- The job holder will be assigned in (2) Rizal Memorial Sports Complex and (1) Philsports Complex under the direct supervision of the Engineering and Maintenance Head, the incumbent provides key post support functions on technical requirements to the different offices of the Agency, LGU, NSA, and students requiring the assistance. The job holder must be capable of working independently and providing professional technical services in support of the agency's project.
- Responsible for construction inspection, reviewing of plans, recommending approval of shop drawings and submittals, maintaining a daily log of facility activities if any, developing change order including preparation of cost estimates, and other facility management duties for the owned and managed facilities of the agency.

Skills and Attributes:

- Good interpersonal skills, construction industry knowledge, material pricing and vendor negotiations, Technical proficiency including estimating software.

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(2) DRAFTSMAN III
(Contract of Service)

Qualification Standards:

- Bachelor's degree in architecture with at least 3 years of experience relevant to the job.

Duties and Responsibilities:

- The job holder will be assigned in **(1)** Rizal Memorial Sports Complex and **(1)** Philsports Complex and will be directly reporting to the Head of Engineering and Maintenance Section. They collaborate with engineers, architects, and other professionals to translate design concepts into detailed drawings, adhere to industry standards and regulations, and oversee quality control processes to maintain high standards of accuracy and precision in drafting work.
- Responsibilities include drawing and drafting sports facilities projects, mentoring projects, and ensuring the accuracy and completeness of technical drawings and plans.

Skills and Attributes:

- Technical proficiency, Drawing and drafting skills, Understanding of engineering principles, Attention to detail, Spatial awareness, Problem solving skills, Communication, Time management, Continuous learning, Teamwork.

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