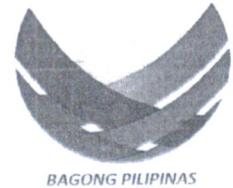




Republic of the Philippines
Office of the President
Philippine Sports Commission



NOTICE TO PROCEED

April 10, 2025

MR. JOSE GO

Sales Manager

New A.G. Stylist Furniture

132 A & B Aurora Blvd., Balong Bato,
San Juan City, Manila

Dear Mr. Go:


Notice is hereby given to **New A.G. Stylist Furniture** that performance for the project: "**Supply and Delivery of Highback Office Chair for Legal Affairs Office**" shall commence effective on the date after receipt of this notice.

As such, the **New A.G. Stylist Furniture** is responsible for performing the required services as stipulated under the terms and conditions of the attached Purchase Order and in accordance with the Implementation Schedule as noted.

Please acknowledge receipt and acceptance of this notice by affixing your signature on the space provided below. Further, please be informed that as per COA Circular No. 2023-004 dated June 14, 2023, you are required to submit the following upon delivery and acceptance of the: "**Supply and Delivery of Highback Office Chair for Legal Affairs Office**":

1. Letter of Request for Payment and
2. Posting / submission of Warranty Security in the form of cash or bank guarantee which is one percent (1%) of the total contract price and with a minimum holding period of three (3) months for expendable supplies and one (1) year for semi / non-expendable supplies like in the case of this project.

Very truly yours,


RICHARD E. BACHMANN
Chairman

Conforme:


ORLITO CLAYDANO

MR. JOSE GO

Sales Manager

New A.G. Stylist Furniture

132 A & B Aurora Blvd., Balong Bato,
San Juan City, Manila

4/14/25
Date