



Republic of the Philippines  
Office of the President  
**Philippine Sports Commission**



**NOTICE TO PROCEED**

February 21,,2025

**MR. REY F. BAUTISTA**

Managing Director

**SRB Enterprise**

Room B-12, 744 Camba Street, Brgy 270,  
Zone 25, San Nicolas, Binondo, Manila 1012

Dear Mr. Bautista:

Notice is hereby given to **SRB Enterprise** that performance for the project "**Preventive Maintenance Services for Various Human Performance Laboratory Systems and Equipments at MSAS (Lot 1)**" shall commence effective on the date after receipt of this notice.

As such, the **SRB Enterprise** is responsible for performing the required services as stipulated under the terms and conditions of the attached Contract and in accordance with the Implementation Schedule as noted.

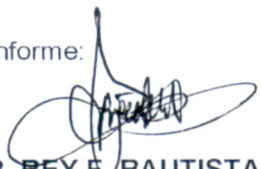
Please acknowledge receipt and acceptance of this notice by affixing your signature on the space provided below. Further, please be informed that as per COA Circular No. 2023-004 dated June 14, 2023, you are required to submit the following upon delivery and acceptance of the: "**Preventive Maintenance Services for Various Human Performance Laboratory Systems and Equipments at MSAS (Lot 1)**":

1. Letter of Request for Payment and
2. Posting / submission of Warranty Security in the form of cash or bank guarantee which is one percent (1%) of the total contract price and with a minimum holding period of three (3) months for expendable supplies and one (1) year for semi / non-expendable supplies like in the case of this project.

Very truly yours,

  
**RICHARD E. BACHMANN**  
Chairman

Conforme:

  
**MR. REY F. BAUTISTA**  
Managing Director  
**SRB Enterprise**  
Room B-12, 744 Camba Street, Brgy 270,  
Zone 25, San Nicolas, Binondo, Manila 1012

March 10, 2025  
Date