



Republic of the Philippines  
Office of the President  
**Philippine Sports Commission**



**NOTICE TO PROCEED**

March 4, 2025

**MS. JOAN PAULA HERNANDEZ**  
Events Account Manager  
**Century Park Hotel**  
(Maranaw Hotel and Resort Corp.)  
599 Pablo Ocampo St.,  
Malate, Manila

**Dear Ms. Hernandez:**

Notice is hereby given to **Century Park Hotel (Maranaw Hotel and Resort Corp.)** that performance for the project: ***Venue Rental with Meals for Live-out 2025 PSC Strategic Planning Workshop*** shall commence effective on the date after receipt of this notice.

As such, the **Century Park Hotel (Maranaw Hotel and Resort Corp.)** is responsible for performing the required services as stipulated under the terms and conditions of the attached Contract and in accordance with the Implementation Schedule as noted.

Please acknowledge receipt and acceptance of this notice by affixing your signature on the space provided below. Further, please be informed that as per COA Circular No. 2023-004 dated June 14, 2023, you are required to submit the following after rendering full service of the ***Venue Rental with Meals for Live-out 2025 PSC Strategic Planning Workshop***:

1. Letter of Request for Payment
2. Billing Statement / Statement of Account
3. Guest Folio

Very truly yours,

  
**RICHARD E. BACHMANN**  
Chairman

Conforme:

  
**MS. JOAN PAULA HERNANDEZ**  
Events Account Manager  
**Century Park Hotel**  
(Maranaw Hotel and Resort Corp.)  
599 Pablo Ocampo St.,  
Malate, Manila

03/13/25  
Date