



Republic of the Philippines
Office of the President
Philippine Sports Commission



NOTICE TO PROCEED

November 22, 2024

MR. WILSON A. CHENG
Proprietor
WJC Enterprise
Malacampa, Camiling,
Tarlac

Dear Mr. Cheng:

Notice is hereby given to **WJC Enterprise** that performance for the project: "**Rental of Timing and Results Services for Batang Pinoy 2024 Cycling Events in Puerto Princesa City, Palawan**" shall commence effective on the date after receipt of this notice.

As such, the **WJC Enterprise** is responsible for performing the required services as stipulated under the terms and conditions of the attached Contract and in accordance with the Implementation Schedule as noted.


Please acknowledge receipt and acceptance of this notice by affixing your signature on the space provided below. Further, please be informed that as per COA Circular No. 2023-004 dated June 14, 2023, you are required to submit the following after rendering full service of the of the "**Rental of Timing and Results Services for Batang Pinoy 2024 Cycling Events in Puerto Princesa City, Palawan**":

1. Letter of Request for Payment
2. Certificate of Service Rendered
3. Billing Statement / Statement of Account

Very truly yours,


RICHARD E. BACHMANN ✓
Chairman

Conforme:


MR. WILSON A. CHENG
Proprietor
WJC Enterprise
Malacampa, Camiling,
Tarlac

NOV 22, 2024
Date