



Republic of the Philippines
Office of the President
Philippine Sports Commission



NOTICE TO PROCEED

October 11, 2024

MR. BERNARDO R. BALANGUE
Operations Manager
MNM Shuttle Dispatching Services
116 Narra St., Marikina Heights,
Marikina City

Dear Mr. Balangue:

Notice is hereby given to **MNM Shuttle Dispatching Services** that performance for the project: **"Van Rental for Doping Control Officers' Re-Accreditation Training Course"** shall commence effective on the date after receipt of this notice.

As such, the **MNM Shuttle Dispatching Services** is responsible for performing the required services as stipulated under the terms and conditions of the attached Contract and in accordance with the Implementation Schedule as noted.


Please acknowledge receipt and acceptance of this notice by affixing your signature on the space provided below. Further, please be informed that as per COA Circular No. 2023-004 dated June 14, 2023, you are required to submit the following after rendering full service of the **"Van Rental for Doping Control Officers' Re-Accreditation Training Course"**:

1. Letter of Request for Payment
2. Trip tickets
3. Billing Statement /Invoice

Very truly yours,


RICHARD E. BACHMANN
Chairman

Conforme:


MR. BERNARDO R. BALANGUE
Operations Manager
MNM Shuttle Dispatching Services
116 Narra St., Marikina Heights,
Marikina City

Nov 11, 2024
Date