



Republic of the Philippines  
Office of the President

PHILIPPINE SPORTS COMMISSION



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## REQUEST FOR QUOTATION

Date: April 04, 2024  
P.R. No. SE-2024-03-26-004

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Store/ Shop: \_\_\_\_\_

Address: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration Number: \_\_\_\_\_

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The **Philippine Sports Commission**, through its Bids and Awards Committee, intends to procure the **"Printing, Supply and Delivery of Tarpaulin and Pull-Up Banner for Blood Collection Officers' (BCOs) Accreditation Training Course and Results Management Training"** accordance with **Section 53.9 Small Value Procurement** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative **not later than April 07, 2024 at 10:00 AM.** A copy of the following documents is required to be submitted, directly to the Bids and Awards Committee Office located at Room 207, Administration Building, RMSC, P. Ocampo Sr. St., Malate Manila:

- A. PHILGEPS Registration or PHILGEPS Certificate
- B. Omnibus Sworn Statement (notarized)

Quotations must be properly labeled with reference number on the project offered. In case the deadline falls on a non-working day, legal holiday, or special non-working holiday the deadline shall be on the next working day.

For any clarification, you may contact us at Telephone No. 8 523-9831 loc.143 or email address [pscprocurement@yahoo.com](mailto:pscprocurement@yahoo.com), [procurement@psc.gov.ph](mailto:procurement@psc.gov.ph) and copy [bac@psc.gov.ph](mailto:bac@psc.gov.ph)

  
**CHRISTOPHER B. GACUTAN**  
BAC Vice Chairperson  
Bids and Awards Committee

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately
- (2) Do not alter the contents of this form in any way.
- (3) All Technical Specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

TECHNICAL SPECIFICATIONS:	Statement of Compliance		
	YES	NO	REMARKS
<b>PROJECT NAME: Printing, Supply and Delivery of Tarpaulin and Pull-Up Banner for Blood Collection Officers' (BCOs') Accreditation Training Course and Results Management Training</b>			
<b>Item 1</b>			
<b>Tarpaulin, as per design – 2pcs</b>			
>Dimension and Print Size: 7.5 ft x 9 ft			
>Full Color: 1 side print			
>Stock: Tarp Material 13oz			
>Print Quality: Colored Printing/Printing Process HP Latex Printing			
>With eyelet			
>Backdrop welcoming the participants to the event			
>1pc - Blood Collection Officers' (BCOs') Accreditation Training Course			
>1pc - Results Management Training			
<b>Item 2</b>			
<b>Pull-Up Banner with Mechanism, as per design – 6pcs</b>			
>Dimension and Print Size: 2.75 ft x 6.5ft (33 inch x 78 inch)			
>Dimension and Print Size: 2.75 ft x 6.5ft (33 inch x 78 inch)			
>Full Color: 1 side print			
>Stock: Tarp Material 13oz			
>Print Quality: Colored Printing/Printing Process HP Latex Printing			
>Banner welcoming the participants to the event			
>3pcs - Blood Collection Officers' (BCOs') Accreditation Training Course			
>3pcs - Results Management Training			
***nothing follows***			
<b>Delivery Requirement:</b>			
Delivery date should be on or before April 15, 2024			

**FINANCIAL OFFER:**

Please quote your **best offer** for the items below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

<b>Printing, Supply and Delivery of Tarpaulin and Pull-Up Banner for Blood Collection Officers' (BCOs') Accreditation Training Course and Results Management Training</b>			
Approved Budget for Contract	Quantity in Set (A)	Offered Price per Set (B)	Your Total Offered Quotation (A x B)
<b>Item 1</b> <b>Tarpaulin, as per design</b> Five Thousand Four Hundred Pesos (PhP 5,400.00)	2 pcs		In Figures: _____
<b>Item 2</b> <b>Pull-Up Banner with Mechanism, as per design</b> Fourteen Thousand Four Hundred Pesos (PhP 14,400.00)	6 pcs		In Figures: _____
<b>Grand Total:</b> <b>Nineteen Thousand Eight Hundred Pesos</b> <b>(PhP 19,800.00)</b>	<b>Total Offered Quotation</b>		In Words: _____ _____ _____  In Figures: _____



**TERMS AND CONDITIONS:**

- 1) Bidders shall provide correct and accurate information required in this form.
- 2) Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3) Price quotation/s, to be denominated in the Philippine Peso shall include all taxes, duties and/or levies payable.
- 4) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6) Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7) The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8) The PSC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 9) In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10) Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor or consultant.
- 11) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

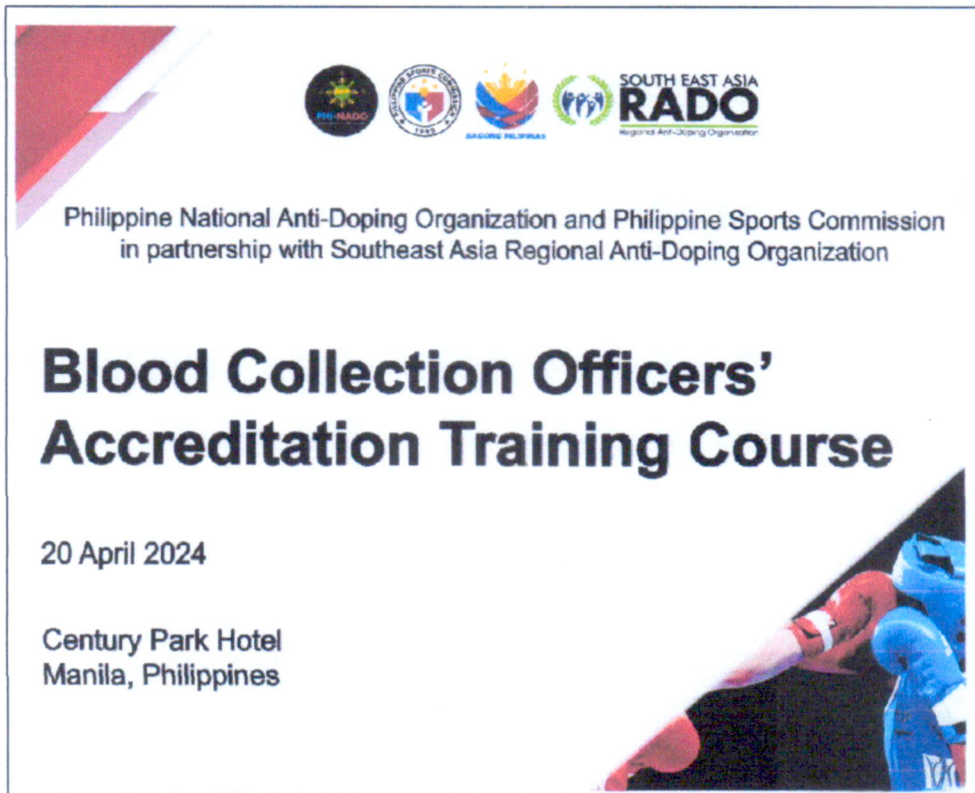
\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone/Fax/Mobile Nos.

\_\_\_\_\_  
E-Mail Address/es

**SAMPLE DESIGN FOR TARPAULIN AND PULL-UP BANNER**



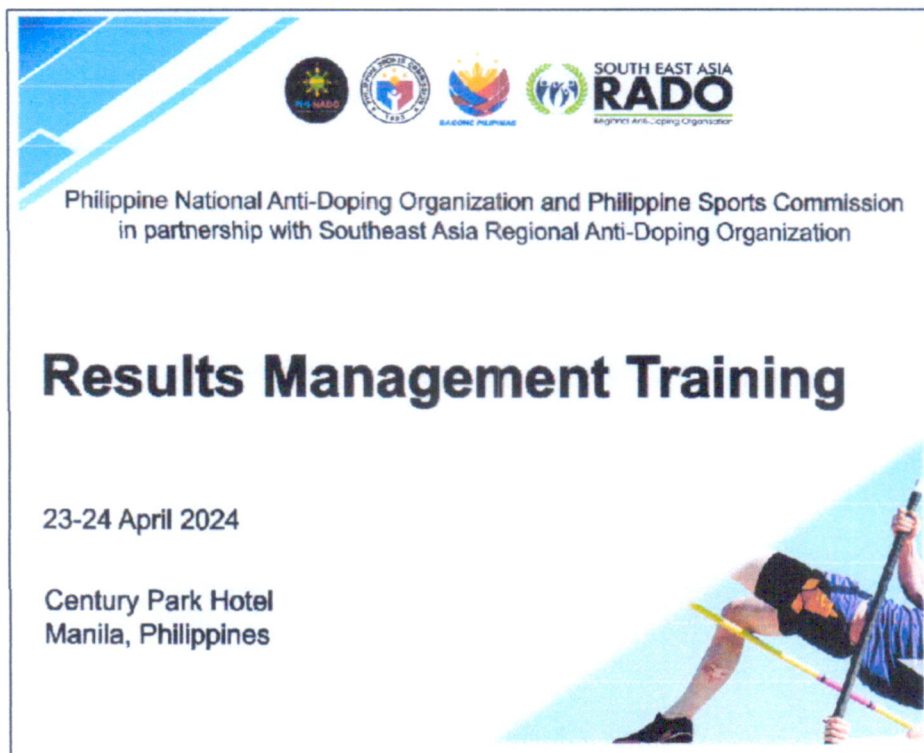
The banner features a red and white geometric design in the top left corner. At the top center, there are four logos: the Philippine National Anti-Doping Organization (PNADO), the Philippine Sports Commission (PSC), the Bagong Pilipinas logo, and the South East Asia Regional Anti-Doping Organization (RADO). Below the logos, the text reads: "Philippine National Anti-Doping Organization and Philippine Sports Commission in partnership with Southeast Asia Regional Anti-Doping Organization". The main title is "Blood Collection Officers' Accreditation Training Course" in a large, bold, black font. Below the title, the date "20 April 2024" and the location "Century Park Hotel Manila, Philippines" are listed. The bottom right corner shows a partial image of a boxer in a red and blue outfit.

**Philippine National Anti-Doping Organization and Philippine Sports Commission**  
in partnership with Southeast Asia Regional Anti-Doping Organization

# **Blood Collection Officers' Accreditation Training Course**

20 April 2024

Century Park Hotel  
Manila, Philippines



The banner features a blue and white geometric design in the top left corner. At the top center, there are four logos: the Philippine National Anti-Doping Organization (PNADO), the Philippine Sports Commission (PSC), the Bagong Pilipinas logo, and the South East Asia Regional Anti-Doping Organization (RADO). Below the logos, the text reads: "Philippine National Anti-Doping Organization and Philippine Sports Commission in partnership with Southeast Asia Regional Anti-Doping Organization". The main title is "Results Management Training" in a large, bold, black font. Below the title, the date "23-24 April 2024" and the location "Century Park Hotel Manila, Philippines" are listed. The bottom right corner shows a partial image of a person in a blue shirt and black shorts holding a yellow and black pole.


**Philippine National Anti-Doping Organization and Philippine Sports Commission**  
in partnership with Southeast Asia Regional Anti-Doping Organization

# **Results Management Training**

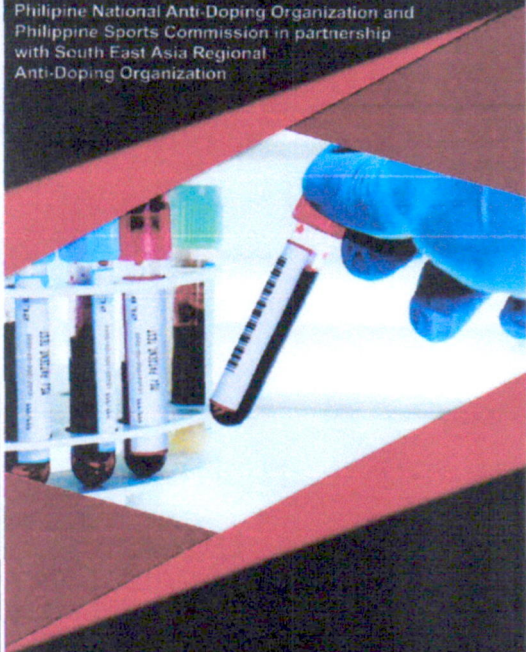
23-24 April 2024

Century Park Hotel  
Manila, Philippines




 SOUTH EAST ASIA  
**RADO**  
Regional Anti-Doping Organization

Philippine National Anti-Doping Organization and  
Philippine Sports Commission in partnership  
with South East Asia Regional  
Anti-Doping Organization

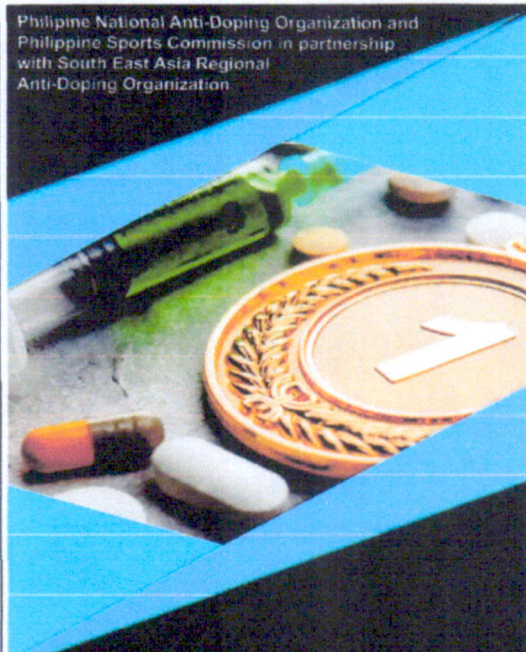


**Blood Collection  
Officers' Accreditation  
Training Course**

20 April 2024  
Century Park Hotel  
Manila, Philippines

 SOUTH EAST ASIA  
**RADO**  
Regional Anti-Doping Organization

Philippine National Anti-Doping Organization and  
Philippine Sports Commission in partnership  
with South East Asia Regional  
Anti-Doping Organization



**Results Management  
Training**

23-24 April 2024  
Century Park Hotel  
Manila, Philippines