



Republic of the Philippines
Office of the President

Philippine Sports Commission

JOB ORDER

Dealer/Contractor ELECOL ENGINEERING EQUIPMENT SUPPLY & SERVICE
Address 5 Corazon St., Paliparan Subdivison Sto. Niño Marikina City,
Metro Manila
Job Order Number 2023-11-20-002 (ADMIN)
Date of Job Order November 20, 2023
TIN Number 124-662-689-000
Tel. No. (02) 570-4894, 0917-5235412, elecol16812@gmail.com

Gentlemen :

In view of your lowest quotation and consumables terms and conditions, the Installation of the following is hereby awarded to your company to wit:

JOB SPECIFICATION	QTY / Unit	UNIT COST	TOTAL COST
<i>SUBJECT: Supply, Delivery, and Issuance of Load Test Certificate for Spare Parts of Elecol-Perfect Brand Elevator</i>			
1 Elevator Leveling Sensor	2 Pcs	15,000.00	30,000.00
2 Elevator CWT Oiler Box	1 Pc	1,500.00	1,500.00
3 Elevator Call Button	2 Pcs	1,500.00	3,000.00
4 Elevator Indicator Board	1 Pc	18,000.00	18,000.00
5 Elevator Load Test >including issuance of PME signed and Sealed Load Test Certificate >Issuance of PME signed and sealed certificate of good running condition ***nothing follows***	1 Lot	28,000.00	28,000.00
(Total Amount in Word)	Eighty Thousand Five Hundred Pesos Only		80,500.00

The work shall be completed within a period of **Fifteen (15)** calendar days from receipt of the Job Order.

In case full delivery is not made on time, a penalty of one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted.

Approved :

PAULO FRANCISCO C. TATAD
Executive Director

Funds available for the purposes:

ERIK JEAN A. MAYORES
Chief Accountant

Job Order received by
EMILY GARCIA

Date: Nov. 29, 2023

Name of Contract : **Supply, Delivery, and Issuance of Load Test Certificate for Spare Parts of Elecol-Perfect Brand Elevator**

Approved Budget for the Contract (ABC) : **Eighty Thousand Five Hundred Pesos (P80,500.00)**

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT THROUGH DIRECT CONTRACTING PURSUANT TO SECTION 50 AND ANNEX "H" OF THE 2016 REVISED IRR OF R.A. NO. 9184

RESOLUTION NO. GS 191-2023

WHEREAS, the Engineering and Maintenance Unit / End-User Unit made an elevator parts replacement and elevator load test service for the elevator at the Administration Building in RMSC, Malate, Manila to ensure the safety and its functionality;

WHEREAS, Elecol Engineering Equipment Supply & Service is an authorized exclusive agent of Kunshan FUAO Elevator Co., Ltd. to marketing, distribution, sales and install "Elecol-PERFECT" brand of micro-controlled services with VVVF Elevator, Escalators and Passenger Conveyors and sell the concerning spare parts.

WHEREAS, the immediate purchase of the above-mentioned spare parts is necessary for the safe utilization of passenger elevator at the Administration Building in RMSC, Malate, Manila and that the said elevator parts replacement and elevator test service will only be provided by the authorized exclusive agent, Elecol Engineering Equipment Supply & Service;

WHEREAS, Section 50 and Annex "H" of Implementing Rules and Regulations of R.A. No. 9184, provide:

Section 50. Direct Contracting

Direct Contracting or single source procurement is a method of procurement of Goods that does not require elaborate Bidding Documents. The supplier is simply asked to submit a price quotation or a pro-forma invoice together with the conditions of sale. The offer may be accepted immediately or after some negotiations. Direct contracting may be resorted to by concerned Procuring Entities under any of the following conditions:

- a) Procurement of Goods of proprietary nature which can be obtained only from the proprietary source, i.e. when patents, trade secrets, and copyrights prohibit others from manufacturing the same item;
- b) When the procurement of critical components from a specific supplier is a condition precedent to hold a contractor to guarantee its project performance, in accordance with the provisions of its contract; or
- c) Those sold by an exclusive dealer or manufacturer which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained at more advantageous terms to the GoP.**

WHEREAS, through Request for Quotation, Elecol Engineering Equipment Supply & Service submitted its quotation and on 26 October 2023, the BAC evaluated the same and noted the following:

Item No.	Unit	Description	Quantity	Unit Cost	Total Amount of Quotation
1	Pcs	Elevator Levelling Sensor	2	15,000.00	80,500.00
2	Pc	Elevator CWT oiler box	1	1,500.00	
3	Pcs	Elevaor Call Button	2	1,500.00	
4	Pcs	Elevator Indicator Board	1	18,000.00	
5	Lot	Elevator Load Test -Including issuance of PME signed and sealed Load Test Certificate -Issuance of PME signed and sealed certificate of good running condition	1	28,000.00	

WHEREAS, upon simplified negotiation, the supplier, Elecol Engineering Equipment Supply & Service, has been found technically, legally, and financially capable of delivering the requirements of the subject project.

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:


To recommend to the HoPE the award of the project Supply, Delivery, and Issuance of Load Test Certificate for Spare Parts of Elecol-Perfect Brand Elevator to Elecol Engineering Equipment Supply & Service through Direct Contracting pursuant to Section 50 and Annex "H" of the 2016 Revised IRR of R.A. No. 9184.

RESOLVED, at the New Bidding Room, Ground Floor PSC Administration Building, Rizal Memorial Sports Complex, Pablo Ocampo Sr. St., Malate, Manila, this 26th day of October 2023.


PAULO FRANCISCO C. TATAD
Chairperson



MERLITA R. IBAY
Vice-Chairperson


DR. LAURO O. DOMINGO, JR.
Member


CAROLINE S. TOBIAS
Member


JULIA G. LLANTO
Member


ANNA M. RUIZ
Alternate Member


ENGR. MARIA VICTORIA T. MOYA
Provisional Member/End-User Unit Representative

Approved this 26th day of October 2023, at the City of Manila, Philippines.


RICHARD E. BACHMANN
Chairman



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NOTICE OF AWARD

November 17, 2023

MS. EMILY G. GARCIA
Branch Manager
Elecol Engineering Equipment Supply & Service
5 Corazon St., Paliparan Subdivision,
Sto. Nino, Marikina City

Dear Ms. Garcia:

We are pleased to notify you that your quotation dated October 3, 2023 for the project: **Supply, Delivery and Issuance of Load Test Certificate for Spare Parts of Elecol-Perfect Brand Elevator** for the Contract Price of **Eighty Thousand Five Hundred Pesos only (Php 80,500.00)** in Philippine Currency, as evaluated in accordance with the provision of R.A. 9184, is hereby accepted.

Very truly yours,


RICHARD E. BACHMANN
Chairman

Conforme:


MS. EMILY G. GARCIA
Branch Manager
Elecol Engineering Equipment Supply & Service
5 Corazon St., Paliparan Subdivision,
Sto. Nino, Marikina City

Nov. 29, 2023
Date



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NOTICE TO PROCEED

November 21, 2023

MS. EMILY G. GARCIA
Branch Manager
Elecol Engineering Equipment Supply & Service
5 Corazon St., Paliparan Subdivision,
Sto. Nino, Marikina City

Dear Ms. Garcia:

Notice is hereby given to **Elecol Engineering Equipment Supply & Service** that performance for the project: **"Supply, Delivery and Issuance of Load Test Certificate for Spare Parts of Elecol-Perfect Brand Elevator"** shall commence effective on the date after receipt of this notice.

As such, the **Elecol Engineering Equipment Supply & Service** is responsible for performing the required services as stipulated under the terms and conditions of the attached Job Order and in accordance with the Implementation Schedule as noted.


Please acknowledge receipt and acceptance of this notice by affixing your signature on the space provided below. Further, please be informed that as per COA Circular No. 2023-004 dated June 14, 2023, you are required to submit the following upon delivery and acceptance of the spare parts of the elevator that goes with the load testing.

1. Letter of Request for Payment and
2. Posting / submission of Warranty Security in the form of cash or bank guarantee which is one percent (1%) of the total contract price and with a minimum holding period of three (3) months for expendable supplies and one (1) year for semi / non-expendable supplies

Very truly yours,


RICHARD E. BACHMANN
Chairman

Conforme:


MS. EMILY G. GARCIA
Branch Manager
Elecol Engineering Equipment Supply & Service
5 Corazon St., Paliparan Subdivision,
Sto. Nino, Marikina City

Dec. 1, 2023
Date