



Republic of the Philippines
Office of the President
PHILIPPINE SPORTS COMMISSION



REQUEST FOR QUOTATION

Date: October 26, 2023
P.R. No. ADMIN-2023-10-16-001

Name of Company: _____
Address: _____
Name of Store/ Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number: _____

The **Philippine Sports Commission**, through its Bids and Awards Committee, invites **CENTRAL BOOK SUPPLY, INC.** with address at 2F Phoenix bldg., 927 Quezon Avenue Quezon City to submit signed quotation for the **Supply and Delivery of Law Books for Legal References of the Legal Affairs Office in** accordance with **Section 50 (Direct Contracting)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative **not later than October 29, 2023 at 10:00 AM.** A copy of your 2023 Mayor's/Business Permit and valid PhilGeps number is also required to be submitted along with your quotation/proposal, directly to the Bids and Awards Committee Office located at Room 207, Administration Building, RMSC, P. Ocampo Sr. St., Malate Manila. Quotations must be properly labeled with reference number on the project offered. In case the deadline falls on a non-working day, legal holiday, or special non-working holiday the deadline shall be on the next working day.

For any clarification, you may contact us at Telephone Nos. 8 523-9831 loc.143, 175 or email address pscprocurement@yahoo.com, procurementfor2018@gmail.com and copy bac@psc.gov.ph


DIR. PAULO FRANCISCO C. TATAD
BAC Chairman
Bids and Awards Committee

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately
- (2) Do not alter the contents of this form in any way.
- (3) All Technical Specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

TECHNICAL SPECIFICATIONS:	Statement of Compliance		
	YES	NO	REMARKS
PROJECT NAME:			
Supply and Delivery of Law Books for Legal references of the Legal Affairs Office			
Item 1			
The Law on Public Officers (2023) – 1 Book			
Atty. Vien Lawrence S. Gabato			
Item 2			
The revised rule of criminal procedure annotated 2023 – 1 Book			
Janice L. Andrade-Ubalde			
Item 3			
Property and Land Laws – 1 Book			
Dean Jose I. dela Rama Jr. and Atty. Enrico Miguel R. Dizon			
Item 4			
Customs Modernization and Tariff Act (2023) – 1 Book			
Atty. Ferdinand Asejo Nague			
Item 5			
Special Proceedings (2023) – 1 Book			
Judge Ed Vincent S. Albano, Ed Vincent A. Albano Jr.			
Myla Khristabelle Albano- Pua and			
Atty. Ed Vincent A. Albano III			
Item 6			
Information Technology Law and Policy 2023 – 1 Book			
Atty. Jay-r C. Ipac			
Item 7			
Corporation and Basic Securities Law – 1 Book			
Rocille Aquino-Tambasacan			
Item 8			
Environmental and Natural Resources Law – 1 Book			
Alvin Claridades			
Item 9			
The Practice of Law: Pleadings – 1 Book			
Mario R.L. Luna and Dr. Ma. Josefina Gonzales			
Obligations and Contract Simplified (College Edition) – 1 Book			
Atty. Ronaldo F. Flores			
more on the next page			

The Cautious Legal Writer			
Ramon B. Mendoza and Kyla B. Mendoza			
nothing follows			
Delivery Requirement:			
Can deliver within Ten (10) Calendar days			

FINANCIAL OFFER:

Please quote your **best offer** for the items below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Supply and Delivery of Law Books for Legal references of the Legal Affairs Office			
Approved Budget for Contract	Quantity in Book (A)	Offered Price per Book (B)	Your Total Offered Quotation (A x B)
Item 1 One Thousand Four Hundred Fifty Pesos (PhP1,450.00)	1 Book		In Figures: _____
Item 2 One Thousand Seven Hundred Fifty Pesos (PhP1,750.00)	1 Book		In Figures: _____
Item 3 One Thousand Nine Hundred Fifty Pesos (PhP1,950.00)	1 Book		In Figures: _____
Item 4 One Thousand Five Hundred Eighty Pesos (PhP1,580.00)	1 Book		In Figures: _____
Item 5 One Thousand Seven Hundred Eighty Pesos (PhP1,780.00)	1 Book		In Figures: _____
Item 6 One Thousand Seven Hundred Eighty Pesos (PhP1,780.00))	1 Book		In Figures: _____
Item 7 One Thousand Two Hundred Fifty Pesos (PhP1,250.00)	1 Book		In Figures: _____
Item 8 One Thousand Eight Hundred Sixty Pesos (PhP1,860.00)	1 Book		In Figures: _____
Item 9 One Thousand One Hundred Twenty Pesos (PhP1,120.00)	1 Book		In Figures: _____

Item 10 Nine Hundred Eighty Pesos (PhP980.00)	1 Book	In Figures: _____
Item 11 One Thousand One Hundred Fifty Pesos (PhP1,150.00)	1 Book	In Figures: _____
Grand Total: Sixteen Thousand Six Hundred Fifty Pesos (PhP16, 650.00)	Total Offered Quotation	In Words: _____ _____ _____ In Figures: _____

TERMS AND CONDITIONS:

- 1) Bidders shall provide correct and accurate information required in this form.
- 2) Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3) Price quotation/s, to be denominated in the Philippine Peso shall include all taxes, duties and/or levies payable.
- 4) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6) Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7) The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8) The PSC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 9) In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10) Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor or consultant.
- 11) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

E-Mail Address/es