

**PHILIPPINE SPORTS COMMISSION**  
**BULLETIN OF VACANT PERMANENT POSITIONS**  
**DATE OF RE-PUBLICATION : September 12, 2022**

**POSITION TITLE** : **CHIEF ACCOUNTANT**  
**PLACE OF ASSIGNMENT** : Accounting Division  
**ITEM NO.** : PSCOMB-CACT-1-1998  
**SALARY GRADE** : 24 (Php 88,410.00)

**MINIMUM QUALIFICATION STANDARDS**

**EDUCATION** : Master's Degree or Certificate in Leadership and Management from the CSC  
**EXPERIENCE** : Four (4) years of supervisory/management experience  
**TRAINING** : Forty(40) hours of supervisory/management learning and development intervention undertaken within the last five (5) years  
**ELIGIBILITY** : RA 1080 (CPA)

**POSITION TITLE** : **PROJECT EVALUATION OFFICER**  
**PLACE OF ASSIGNMENT** : Program Research and Development Division  
**ITEM NO.** : PSCOMB-PEO2-6-2013  
**SALARY GRADE** : 15 (Php 35,097.00)

**MINIMUM QUALIFICATION STANDARDS**

**EDUCATION** : Bachelor's degree relevant to the job  
**EXPERIENCE** : One (1) year of relevant experience  
**TRAINING** : Four (4) hours of relevant training  
**ELIGIBILITY** : Second Level Eligibility / Career Service (Professional)

**POSITION TITLE** : **NURSE (NURSE I)**  
**PLACE OF ASSIGNMENT** : Medical Scientific and Athletic Services  
**ITEM NO.** : PSCOMB-NURS1-1-1998  
**SALARY GRADE** : 15 (Php 35,097.00)

**MINIMUM QUALIFICATION STANDARDS**

**EDUCATION** : Bachelor of Science in Nursing  
**EXPERIENCE** : None  
**TRAINING** : None  
**ELIGIBILITY** : RA 1080 (Registered Nurse)

**POSITION TITLE** : **INFORMATION SYSTEMS ANALYST I**  
**PLACE OF ASSIGNMENT** : Information Systems Unit  
**ITEM NO.** : PSCOMB-INFOSA1-11-2013  
**SALARY GRADE** : 12 (Php 27,608.00)

**MINIMUM QUALIFICATION STANDARDS**

**EDUCATION** : Bachelor's degree in computer-related field  
**EXPERIENCE** : One (1) year of relevant experience  
**TRAINING** : Eight (8) hours of training in software integration and maintenance  
**ELIGIBILITY** : Second Level Eligibility / Career Service (Professional)

**POSITION TITLE** : **ADMINISTRATIVE ASSISTANT III (STOREKEEPER III)**  
**PLACE OF ASSIGNMENT** : Management Service Division (Property Office)  
**ITEM NO.** : PSCOMB-ADAS3-8-2004  
**SALARY GRADE** : 9 (Php 20,402.00)

**MINIMUM QUALIFICATION STANDARDS**

**EDUCATION** : Completion of Two Years Studies in College  
**EXPERIENCE** : One (1) year of relevant experience  
**TRAINING** : Four (4) hours of relevant training  
**ELIGIBILITY** : First Level Eligibility / Career Service (Subprofessional)

**POSITION TITLE** : **ADMINISTRATIVE ASSISTANT II**  
**PLACE OF ASSIGNMENT** : Bureau on Coordinating Secretariat and Support Services  
**ITEM NO.** : PSCOMB-ADAS2-19-2004  
**SALARY GRADE** : 8 (Php 18,998.00)  
**MINIMUM QUALIFICATION STANDARDS**  
**EDUCATION** : Completion of Two Years Studies in College  
**EXPERIENCE** : One (1) year of relevant experience  
**TRAINING** : Four (4) hours of relevant training  
**ELIGIBILITY** : First Level Eligibility / Career Service (Subprofessional)

**POSITION TITLE** : **ADMINISTRATIVE AIDE VI (ACCOUNTING CLERK II)**  
**PLACE OF ASSIGNMENT** : Accounting Division  
**ITEM NO.** : PSCOMB-ADA6-17-2004  
**SALARY GRADE** : 6 (Php 16,877.00)  
**MINIMUM QUALIFICATION STANDARDS**  
**EDUCATION** : Completion of Two Years Studies in College  
**EXPERIENCE** : None  
**TRAINING** : None  
**ELIGIBILITY** : First Level Eligibility / Career Service (Subprofessional)

Interested and qualified applicants must submit personally or thru e-mail the following documents **not later than September 30, 2022.**

1. Application letter indicating the position you're applying for. Kindly address your application letter to:

**HON. JOSE EMMANUEL M. EALA**  
*Chairman*  
Philippine Sports Commission  
Rizal Memorial Sports Complex  
Pablo Ocampo Sr. Street,  
Malate, Manila

2. Duly accomplished Personal Data Sheet [CSC Form No. 212 (revised 2017)]
3. Authenticated copy of Civil Service eligibility
4. Must be able to present the original and submit the photocopy of the following:
  - a. Transcript of Records
  - b. Diploma
  - c. Service record (if previously employed in the government)
  - d. Certificate of employment from previous employer/s (if previously employed)
  - e. Certificate of trainings/seminars attended (if any)
  - f. NBI/Police Clearance

Applicants may e-mail all their application together with the scanned copy of the required documents to **hr@psc.gov.ph**

EEOP Statement: Vacant positions shall be open to all qualified applicants regardless of gender, civil status, physical disability, ethnicity, religion and political affiliation.