

**PHILIPPINE SPORTS COMMISSION
BULLETIN OF VACANT PERMANENT POSITIONS
REPOSTED FEBRUARY 26, 2020**

POSITION TITLE : **Chief Accountant**
PLACE OF ASSIGNMENT : ACCOUNTING DIVISION
ITEM NO. : PSCOMB-CACT-1-1998
SALARY GRADE : 24
MINIMUM QUALIFICATION STANDARDS
EDUCATION : Master's Degree or Certificate In Leadership and Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management experience
TRAINING : Forty (40) hours of supervisory/management learning and development intervention undertaken within the last five (5) years
ELIGIBILITY : RA 1080 (CPA)

POSITION TITLE : **Administrative Aide IV (Driver II)**
PLACE OF ASSIGNMENT : Transportation Unit
ITEM NO. : PSCOMB-ADA4-19-2004
SALARY GRADE : 4
MINIMUM QUALIFICATION STANDARDS
EDUCATION : Elementary School Graduate
EXPERIENCE : None Required
TRAINING : None Required
ELIGIBILITY : Driver's License (MC 11, s. 96, Cat. II)

Interested and qualified applicants must submit personally or thru e-mail the following documents until MARCH 20, 2020

1. Application letter indicating the position you're applying for. Kindly address your application letter to:

HON. WILLIAM I. RAMIREZ
Chairman
Philippine Sports Commission
Rizal Memorial Sports Complex
Pablo Ocampo Sr. Street,
Malate, Manila

2. Duly accomplished Personal Data Sheet [CSC Form No. 212 (revised 2017)]
3. Authenticated copy of Civil Service eligibility
4. Must be able to present the original and submit the photocopy of the following:
 - a. Transcript of Records
 - b. Diploma
 - c. Service record (if previously employed in the government)
 - d. Certificate of employment from previous employer/s (if previously employed)
 - e. Certificate of trainings/seminars attended (if any)
 - f. NBI/Police Clearance

Applicants may e-mail all their application together with the scanned copy of the required documents to hr@psc.gov.ph