



REPUBLIC OF THE PHILIPPINES
 OFFICE OF THE PRESIDENT
PHILIPPINE SPORTS COMMISSION
BIDS AND AWARDS COMMITTEE
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9 May 2023

SUPPLEMENTAL BID BULLETIN NO. 1
 (PSCBAC-6-2023)

The Philippine Sports Commission, through its Bids and Awards Committee, wishes to inform all prospective bidders participating in the public bidding of the following projects:

No.	Project	ABC
1	Procurement of Janitorial Services for Philippine Sports Commission Venues – Rebid	₱47,623,656.50

that this Supplemental Bid Bulletin is issued to modify items in the Bidding Documents for the above-mentioned project, which shall be an integral part of the Bidding Documents.

A. Amendment of ITB Clause 21.2, Section III. Bid Data Sheet

From:	To:
<p>Other Additional Documents:</p> <p>(d) SSS, PHILHEALTH, and PAG-IBIG certification of no delinquency of monthly premium payments for both the employer and employees of the janitorial agency concerned from January to March 2023. The certification must be secured where the principal place of business of the prospective bidder is located and must be dated after the scheduled Pre-Bid Conference.</p>	<p>Other Additional Documents:</p> <p>(d) SSS, PHILHEALTH, and PAG-IBIG certification of no delinquency of monthly premium payments for both the employer and employees of the janitorial agency concerned from <u>January to December 2022</u>. The certification must be secured where the principal place of business of the prospective bidder is located and must be dated after the scheduled Pre-Bid Conference.</p>

B. Amendment of Section VI. Schedule of Requirements

From:	To:
Description: Procurement of Security Services	Description: Procurement of <u>Janitorial</u> Services

C. Amendment of Other Documents in the Terms of Reference

From:	To:
<p>Other Additional Documents to be included in the Technical Component Envelope:</p> <p>d. SSS, PHILHEALTH, and PAG-IBIG certification of no delinquency of monthly premium payments for both the employer and employees of the janitorial agency concerned from January to March 2023. The certification must be secured where the principal place of business of the prospective bidder is located, and must be dated after the scheduled Pre-Bid Conference.</p>	<p>Other Additional Documents to be included in the Technical Component Envelope:</p> <p>h. SSS, SSS, PHILHEALTH, and PAG-IBIG certification of no delinquency of monthly premium payments for both the employer and employees of the janitorial agency concerned from <u>January to December 2022.</u> The certification must be secured where the principal place of business of the prospective bidder is located, and must be dated after the scheduled Pre-Bid Conference.</p>

It must be noted that while the requirement of Certification of No Delinquency only covers the period of 2022, the intent of the said requirement is to ensure that bidders are not delinquent and have no arrears in their payments to the SSS, PAGIBIG and PhilHealth even for prior years.

D. Amendment of the Checklist of Technical and Financial Documents

See Annex "A" of this Supplemental Bid Bulletin.

E. Template of Sworn Statement that the cleaning materials/solutions supplies that the bidder is going to use for janitorial services in the PSC have been approved by the Food and Drug Administration (FDA) and is included in the list/notified products of FDA

See Annex "B" of this Supplemental Bid Bulletin.

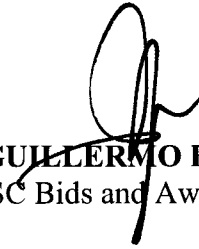
F. List of FDA/FPA Registered Household Products to be used for Janitorial Services in PSC

See Annex "C" of this Supplemental Bid Bulletin.

G. Answers to Inquiries and/or Concerns of Prospective Bidders during the Pre-Bid Conference

Questions	Answers
Is the Approved Budget for the Contract for a period of one (1) year or two (2) years?	The Approved Budget for the Contract is Php47,623,656.50 per year with a contract period of two years.
What will be the basis of the agency fee? Is it based on the DOLE Department Order imposing 10% or GPPB rules which has no ceiling?	The GPPB ruling will be used.
The SSS, PhilHealth and PAGIBIG Certifications have formats when they issue the clearance and I doubt if we could ask them to alter their format.	The format of the Certification as issued by the SSS, PHILHEALTH, and PAG-IBIG will be used. The intent for the said requirement is to ensure that bidders have no prior arrears in their payments to the SSS, PAGIBIG and PhilHealth.
Does the intention on ensuring that bidders have no prior arrears mean that we have to submit the prior clearances? Is that allowed? How about the previous months? Should we attach the previously issued clearances even though they were issued before the Pre-Bid Conference?	The SSS, PHILHEALTH, and PAG-IBIG certification of no delinquency of monthly premium payments for both the employer and employees of the janitorial agency concerned must be secured after the scheduled Pre-Bid Conference.
PAG-IBIG issues certification of no delinquency of monthly premium payments that is valid for one (1) year and unless the validity is consumed, PAG-IBIG does not issue another certification.	It should be indicated upon request of certificate of no delinquency of monthly premium payments that the same is for bidding purposes. Clarification with PAGIBIG confirmed that a Certification of No Delinquent Payment covering the months as requested by the Client will be issued. However, PAGIBIG will not issue a Certification if the company has a delinquent payment for at least one year.
What will be the wage rate used for the non-NCR venues such as Baguio and Taytay?	The prevailing wage rates in the area will be used.

Please be guided accordingly.

A handwritten signature in black ink, appearing to be 'G. Iroy, Jr.', written over the printed name.

ATTY. GUILLERMO B. IROY, JR.
Chairman, PSC Bids and Awards Committee

Checklist of Technical and Financial Documents

General Information

1. Name of Bidder

2. a. Office Address

b. Telephone No.

c. Fax No.

d. Email Address

3. a. Authorized Managing Officer (AMO)

b. Citizenship

c. Position / Designation

4. Type of Organization (please check)

Sole Proprietorship

Corporation

Partnership

Others, specify

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. For government contracts, the bidder must attach copies of the Notice of Award, Contract and Notice to Proceed. For private contracts, the bidder must attach copies of the Contract; **and**
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents. For government contracts, the bidder must attach a copy of the Notice of Award, Contract and Notice to Proceed. For private contracts, the bidder must attach

a copy of the Contract; **and**

- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (i) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Additional Requirements (to be included in the Technical Component Envelope)

- (k) Certificate of Site Inspection for RMSC, Philsports, Baguio and other venues issued by the Chief of Sports Facilities Division.
- (l) Certificate of Registration issued by the Department of Labor and Employment (DOLE).
- (m) Sworn statement stating that the Company has not been finally adjudged by any court of competent jurisdiction or Government Agency (i.e. NLRC) to have violated any labor law or social legislation law.
- (n) SSS, PHILHEALTH, and PAG-IBIG certification of no delinquency of monthly premium payments for both the employer and employees of the janitorial agency concerned from January to December 2022. The certification must be secured where the principal place of business of the prospective bidder is located, and **must be dated after the scheduled Pre-Bid Conference**.
- (o) Sworn Statement that the cleaning materials/solutions supplies that the bidder is going to use for janitorial services in the PSC have been approved by the Food and Drug Administration (FDA) and is included in the list/notified products of FDA.
- (p) Certificate of Commendation of Satisfactory Performance issued by clients and/or End-User's Certificate or Performance Evaluation issued by PSC for bidders who have contract/s with PSC to be issued by the Chief of Sports Facilities Division. **The Certificate must be dated after the scheduled Pre-Bid Conference**.
- (q) Company Profile and Company Operations Manual.
- (r) Organizational Chart.
- (s) Duly signed and notarized statement of availability of key personnel for RMSC, Philsports, Other Venues & Baguio that may be used for the Contract, supported with a list, to include names of the janitors.
- (t) Duly signed and notarized statement of availability of equipment, owned, under lease; or a purchase agreement that may be used for the contract supported by a list of said equipment together with proof of ownership or contract of lease and list of other equipment that will be used in the contract.

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s)/Cost Distribution Schedule.

Sworn Statement that the Cleaning Materials/Solutions/Insecticide/Air Freshener/Disinfectant that the Bidder is going to use for Janitorial Services in the Philippine Sports Commission (PSC) have been Registered with and Approved by the FDA and FPA/Commitment of Compliance

Name of the Procuring Entity

Name of Project

Location of the Project

AFFIDAVIT

I, (Representative of the Bidder), of legal age, (civil status), Filipino and residing at (Address of the Representative), after having been duly sworn to in accordance with the law, depose and state:

1. That I am the duly authorized representative of (Name of Company) with office address at _____;
2. That in compliance with the requirement of the Philippine Sports Commission (PSC), I affirm that our company have verified and confirmed that the cleaning services in PSC, if awarded the contract, have been registered with the appropriate agency—the Food and Drugs Administration (FDA) and/or Fertilizer and Pesticide Authority (FPA) by its respective manufacturers/importers/distributors;
3. That I am executing this affidavit to attest to the truth of the foregoing statements; as one of documentary requirements of PSC, and for whatever legal intents and purposes it may serve.

FURTHER AFFIANT SAYETH NAUGHT.

AFFIANT

SUBSCRIBED AND SWORN TO before me this _____ day of _____ 2023, affiant exhibiting to me his/her _____ No. _____ issued on _____ at _____, Philippines.

(NOTARY PUBLIC)
Until
PTR No.
Date
TIN

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

List of FDA/FPA Registered Household Products to be used for Janitorial Services in PSC

Product	Manufacturer/Distributor	Brand Name	Registration No.	Registering Agency (Indicate if its FDA or FPA)
1. Insecticide, Aerosol Spray, Multi-insect (Branded)				
2. Air Freshener, Aerosol Spray (Branded)				
3. Furniture Polish, Aerosol Spray (Branded)				
4. Disinfectant, Aerosol Spray (Branded)				
5.				
6.				
7.				
8.				
9.				
10.				