



Republic of the Philippines  
Office of the President

**PHILIPPINE SPORTS COMMISSION**

**REQUEST FOR QUOTATION**

Date: April 27, 2023  
P.R. No. ADMIN-2023-04-17-006

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Store/ Shop: \_\_\_\_\_

Address: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration Number: \_\_\_\_\_

The **Philippine Sports Commission**, through its Bids and Awards Committee, intends to procure the **Supply and Delivery of Printer for the Office of Commissioner Edward L. Hayco** accordance with Section 52.1 (b) (Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative **not later than April 30, 2023 at 5:00 PM.** A copy of your 2023 Mayor's/Business Permit and valid PhilGeps number is also required to be submitted along with your quotation/proposal, directly to the Bids and Awards Committee Office located at Room 207, Administration Building, RMSC, P. Ocampo Sr. St., Malate Manila. Quotations must be properly labeled with reference number on the project offered. In case the deadline falls on a non-working day, legal holiday, or special non-working holiday the deadline shall be on the next working day.

For any clarification, you may contact us at Telephone Nos. 8 523-9831 loc.143, 175 or email address [pscprocurement@yahoo.com](mailto:pscprocurement@yahoo.com), [procurementfor2018@gmail.com](mailto:procurementfor2018@gmail.com) and copy [bac@psc.gov.ph](mailto:bac@psc.gov.ph)

  
**ATTY. GUILLERMO B. IROY, JR.**  
BAC Chairman  
Bids and Awards Committee

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly and accurately
- (2) Do not alter the contents of this form in any way.
- (3) All Technical Specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

| TECHNICAL SPECIFICATIONS:  | Statement of Compliance |    |         |
|--|-------------------------|----|---------|
|  | YES                     | NO | REMARKS |
| <b>PROJECT NAME:</b>   |                         |    |         |
| <b>Supply and Delivery of Printer for the Office of Commissioner Edward L. Hayco</b> |                         |    |         |
| <b>Item 1</b>  |                         |    |         |
| <b>Printer 1, Branded - 1 Unit</b>   |                         |    |         |
| Print, Scan, Copy, Fax with ADF  |                         |    |         |
| <b>Maximum Printing Resolution:</b> 4800 (horizontal) *1 x 1200 (vertical) dpi       |                         |    |         |
| <b>Print Head /Ink</b>   |                         |    |         |
| Number of Nozzles: Total 1,472 nozzles   |                         |    |         |
| Ink Bottle: GI-790 (Black, Cyan, Magenta, Yellow)                                    |                         |    |         |
| <b>Printable Width</b>   |                         |    |         |
| Bordered: Up to 203.2 mm (8")  |                         |    |         |
| Borderless: Up to 216 mm (8.5")  |                         |    |         |
| <b>Printable Area</b>  |                         |    |         |
| Borderless Printing*3  |                         |    |         |
| Top / Bottom / Right / Left margin: each 0 mm  |                         |    |         |
| Supported Paper Size: A4 / Letter / 4 x6" / 5 x 7" / 8 x 10"                         |                         |    |         |
| Bordered Printing  |                         |    |         |
| Top margin: 3 mm   |                         |    |         |
| Bottom margin: 5 mm  |                         |    |         |
| Left/Right margin:3.4 mm   |                         |    |         |
| (LTR/Legal: Left: 6.4 mm, right: 6.3 mm)   |                         |    |         |
| <b>Paper Size:</b>   |                         |    |         |
| A4, A5, B5, Letter, Legal, 4 x 6", 5 x 7"  |                         |    |         |
| Envelopes (DL, COM10), Square (5 x 5"), Business Card                                |                         |    |         |
| *F4 is possible via custom size settings   |                         |    |         |
| (Maximum Number)   |                         |    |         |
| Plain Paper A4, A5, B5, Letter = 100, Legal = 10                                     |                         |    |         |
| High Resolution Paper (HR-101N) A4, Letter = 80                                      |                         |    |         |
| Photo Paper Plus Semi-Gloss (SG-201) A4  |                         |    |         |
| Matte Photo Paper (MP-101) A4, LTR = 10, 4 X6" = 20                                  |                         |    |         |
| Envelope European DL / US Com. #10 = 10  |                         |    |         |
| Glossy Photo Paper "Everyday use" (GP-508) A4  |                         |    |         |
| Scanning Method CIS (Contact Image Sensor)   |                         |    |         |
| Optical Resolution *5 600 x 1200 dpi   |                         |    |         |
| Line Scanning Speed*7  |                         |    |         |
| <b>***more on the next specification***</b>  |                         |    |         |