

PHILIPPINE SPORTS COMMISSION
BULLETIN OF VACANT PERMANENT POSITIONS
DATE OF PUBLICATION : October 02, 2023

POSITION TITLE : **ACCOUNTANT III**
PLACE OF ASSIGNMENT : ACCOUNTING DIVISION
ITEM NO. : PSCOMB-A3-1-2014
SALARY GRADE : 19 (Php 51,357.00)
MINIMUM QUALIFICATION STANDARDS
EDUCATION : Bachelors degree in Commerce / Business Administration
Major in Accounting
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : RA1080 (Certified Public Accountant)

POSITION TITLE : **COMPUTER PROGRAMMER II**
PLACE OF ASSIGNMENT : MANAGEMENT SERVICES DIVISION - INFORMATION SYSTEM UNIT
ITEM NO. : PSCOMB-COMPRO2-1
SALARY GRADE : 15 (Php 36,619.00)
MINIMUM QUALIFICATION STANDARDS
EDUCATION : Bachelor's degree relevant to the job
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ADMINISTRATIVE ASSISTANT II (SR. PERSONNEL AIDE)**
PLACE OF ASSIGNMENT : MANAGEMENT SERVICES DIVISION - PERSONNEL
ITEM NO. : PSCOMB-ADAS2-16-2004
SALARY GRADE : 8 (Php 19,744.00)
MINIMUM QUALIFICATION STANDARDS
EDUCATION : Completion of 2 years studies in college
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Sub-Professional) / First level Eligibility

Interested and qualified applicants must submit personally or thru e-mail the following documents **not later than October 13, 2023.**

1. Application letter indicating the position you're applying for. Kindly address your application letter to:
HON. RICHARD E. BACHMANN
Chairman
Philippine Sports Commission
Rizal Memorial Sports Complex
Pablo Ocampo Sr. Street,
Malate, Manila
2. Duly accomplished Personal Data Sheet [CSC Form No. 212 (revised 2017)]
3. Work Experience Sheet - Attachment to CS Form No. 212
4. Authenticated copy of Civil Service eligibility
5. Must be able to present the original and submit the photocopy of the following:
 - a. Transcript of Records
 - b. Diploma
 - c. Service record (if previously employed in the government)
 - d. Certificate of employment from previous employer/s (if previously employed)
 - e. Certificate of trainings/seminars attended (if any)
 - f. NBI/Police Clearance

Applicants may e-mail all their application together with the scanned copy of the required documents to **hr@psc.gov.ph**

EEOP Statement: Vacant positions shall be open to all qualified applicants regardless of gender, civil status, physical disability, ethnicity, religion and political affiliation.