



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

June 22, 2022

WILLIAM I. RAMIREZ

Chairman
Philippine Sports Commission
Administration Building RMSC, Pablo Ocampo Sr. St.
Malate, Manila

ATTENTION: Chief Lauro O. Domingo, Jr.
PBB Focal Person

Dear Chairman Ramirez:

We regret to inform you that the **Philippine Sports Commission (PSC)** is **NOT ELIGIBLE** from the grant of the Performance-Based Bonus (PBB) for Fiscal year 2020. The summary of the final IATF assessment result is attached.

We wish to reiterate the responsibility of the Head of Agency and the Performance Management Group (PMG) to communicate this to your employees and address comments and concerns they may raise. To complete the PBB process, may we remind your office to publish the **FY 2020 Agency Scorecard** on your website or official publication. Please coordinate with the AO 25 Technical Secretariat for the finalization of the said report cards.

Furthermore, please be informed that the criteria and conditions for the grant of the FY 2021 PBB have been improved to strengthen the effectiveness of the incentives system in helping agencies achieve the mission-critical objectives and expected outcomes of the government. These improvements aim to measure and evaluate agency performance with emphasis on the public's satisfaction on the realization of the agencies' performance targets, quality of service delivery, efficiency in the use of resources, and strengthened agency stewardship.

We look forward to your participation and full cooperation in the 2021 PBB cycle.

Sincerely yours,

KIM ROBERT C. DE LEON

Undersecretary, DBM
Chairperson, AO25 IATF and AO25 Technical Working Group



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Eligibility Requirements	Final Assessment
2020 Good Governance Conditions	
1. Transparency Seal	• Compliant
2. PhilGEPS Posting	• Compliant
3. Citizen's or Service Charter	• Compliant
2020 Physical Target	
4. Streamlining and Process Improvement of Agency Services	<p>Did not meet the streamlining and process improvement requirement for FY 2020 PBB.</p> <ul style="list-style-type: none"> • The PSC reported twenty-eight (28) out of the forty-nine (49) services declared in its Citizen's Charter and added fifty (50) services in its Form A/A1. The AO25 Composite Team considered only the thirty-two (32) services covering all Government-to-Citizens (G2C), Government-to-Businesses (G2B), and Government-to-Government (G2G) transactions dealing with external clients. <ol style="list-style-type: none"> 1. Museum Admission 2. Application for Retirement Benefits of Athletes and Coaches 3. Report of Attendance for the Allowance of Athletes & Coaches 4. Request for Billeting/Admission of National Athletes, Coaches, Trainers, and Walk-In Clients (Transient) 5. Check Out - National Athletes, Coaches, Trainers, and Walk-In Clients (Transient) 6. Laundry Services (for National Athletes, Coaches, and Trainers only) 7. Water Allocation (For National Athletes, Coaches, And Trainers Only) 8. Collections (For Venue Rentals, Letter of Credits (L/C) Affiliation Fee, Bid Documents, Refund of F/A (Financial Assistance/ CA-Cash Advance), Remittance from PAGCOR) 9. Check Releasing 10. Pre-Participatory Physical Examination, Medical and Orthopedic Consultation 11. Emergency Treatment Provision 12. Evaluation of Requests for Financial Assistance



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	<ol style="list-style-type: none"> 13. Evaluation of Requests for Financial Assistance and Reimbursement of Medical Related Expenses 14. Evaluation of Requests for Purchase of Sports Equipment/Supplies 15. Endorsement for Processing and Issuance of Non-Immigrant Visa and Visa Upon Arrival 16. Evaluation of Requests for Reimbursement of Expenses Without Prior Board Approval 17. Evaluation of Request for Hiring of foreign Coaches 18. Evaluation of Requests for Inclusion, Replacement, Reclassification, Dropping and Retroactive Allowances of Athletes and Coaches In the National Training Pool 19. Processing for Inclusion In the Psc Payroll of Newly Approved Athletes and Coaches 20. Issuance of Certifications 21. Endorsement to DSWD for Issuance of Travel Clearance for Minor Athletes 22. on Requests for Detailed Service and Travel Permit of Enlisted Athletes and Coaches 23. Evaluation of Requests for Utilization of Transportation, Billeting, Venues, Issuance of Various Supplies and Pull-Out Equipment 24. Receiving and Endorsement of Requests for Travel Tax and Airport Tax Exemptions 25. Processing of Freedom of Information (FOI) 26. Various Communications and Requests 27. Request for Travel Tax and Terminal Fee Exemptions 28. Inquiry for Availability of Venues and Facilities 29. Ocular Inspection of Venues and Facilities 30. Request for Use of Venue (Major Events) 31. Request for Use of Venue (Minor Events) 32. Request for Use of Venue (Walk-In Clients) <ul style="list-style-type: none"> • The AO25 Composite Team observed that the processing time indicated by the PSC in its Citizen's Charter does not reflect the total processing time of its services. According to the ARTA, the total processing time of service should reflect the total turnaround time needed to complete the service or the total time from the client's request to the time the



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	<p>client receives the output of the service. This includes all the waiting time in processing or completing the service. The PSC is encouraged to follow the ARTA's prescribed content of the Citizen's Charter as indicated in the ARTA MC 2019-002</p> <ul style="list-style-type: none"> • The AO25 Composite Team observed that the PSC could combine some services in the Citizen's Charter. For instance, the collection and releasing of checks may be embedded in other services. The PSC is encouraged to revisit and update its Citizen's Charter to reflect revisions and changes in the process, and to be more comprehensive and citizen-centered. • The PSC maintained the number of steps in most of its services. The PSC explained that the current number of steps is necessary to complete the service. The AO25 Composite Team observed that the PSC had numerous steps for 27 services (ranging from 4-18 steps). The PSC is encouraged to reduce the number of client steps to ease transactions and improve the service. • The AO25 Composite Team observed that the turnaround time for most of the PSC's services is within the prescribed timelines under RA 11032. Similarly, the number of signatures for PSC's services complies with the AO25 IATF requirements. However, the PSC is encouraged to reduce further the number of signatures for the following services: <ol style="list-style-type: none"> 1. Evaluation of Requests for Financial Assistance and Reimbursement of Medical Related Expenses, 2. Evaluation of Requests for Purchase of Sports Equipment/Supplies 3. Endorsement for Processing and Issuance of Non-Immigrant Visa and Visa Upon Arrival 4. Evaluation of Request for Hiring of foreign Coaches • The PSC did not report and reduce the other transaction costs incurred by the clients. The PSC is advised to report other transaction costs for its



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	<p>services, such as transportation expenses, internet expenses, and other expenses incurred by the transacting client. The PSC is also advised to report the agency's efforts to reduce transaction costs incurred by clients.</p> <ul style="list-style-type: none"> The PSC did not conduct a Citizen/Client Satisfaction Survey (CCSS) for all of its services. The PSC is also encouraged to embed feedback mechanisms for each of its services and observe the procedures in conducting the CCSS pursuant to the updated Annex 4 of MC 2020-1. The PSC reported agency-wide digitization initiatives which include webinars, conferences, meetings, correspondence, updates, and announcements using various online platforms like Zoom, GoogleMeet, Facebook, Viber, and email. The PCS is encourages to intensify its digitization initiatives by developing online systems and transforming its critical services from manual to contactless transactions for faster and more efficient public services delivery. For FY 2021, the PSC is also advised to elaborate on the digitization initiatives' impact on improving the agency processes, primarily its critical services. The PSC is also encouraged to refer to ARTA MC No. 06 Series of 2020 for more information on digitization initiatives on permits and licenses under the "new normal."
5. Compliance of agencies under priority sectors concerned with Program NEHEMIA commitments	<ul style="list-style-type: none"> Not applicable <ul style="list-style-type: none"> The PSC is not included in the Annex 9: List of Agencies under Priority Sectors or Program NEHEMIA of MC 2020-1.
2020 STO and GASS Requirements	
6. QMS Requirement	<ul style="list-style-type: none"> Compliant
7. Submission of FY 2020 APP non-CSE	<ul style="list-style-type: none"> Compliant
8. Posting of Indicative FY 2021 APP non-CSE	<ul style="list-style-type: none"> Compliant



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9. Submission of FY 2021 APP-CSE	<ul style="list-style-type: none"> Compliant
10. The Undertaking of Early Procurement for at least 50% of goods and services	<ul style="list-style-type: none"> Non-compliant per GPPB-TSO report dated 7/21/2021
11. Submission of FY 2019 APCPI	<ul style="list-style-type: none"> Compliant
12. Compliance with at least 30% of Prior Years' Audit Recommendations	<ul style="list-style-type: none"> Non-compliant per COA report dated 12/22/2020
13. Budget Utilization Rate (BUR)	<ul style="list-style-type: none"> Met the 90% target for Obligations BUR under GASS. The actual accomplishment was 100% based on the DBM BMB-B report dated 2/7/2022. Met the 85% target for Disbursements BUR under GASS. The actual accomplishment was 99.11% based on the DBM BMB-B report dated 2/7/2022.
2020 Other Cross-Cutting Requirements	
14. Posting of Agency Review and Compliance Procedure of Statement and Financial Disclosure	<ul style="list-style-type: none"> Compliant
15. FOI Compliance	<ul style="list-style-type: none"> Compliant
16. Posting of Agency's System of Ranking Delivery Units	<ul style="list-style-type: none"> Compliant
OVERALL ASSESSMENT	<ul style="list-style-type: none"> Based on the results of validation, the PSC did not satisfy the requirements for the grant of FY 2020 PBB as it failed to meet the following due to controllable factors: <ul style="list-style-type: none"> Physical Target: Streamlining and Process Improvement of Agency Services; and Two (2) Procurement-GASS requirements: Compliance with at least 30% of Prior Years' Audit Recommendations and the undertaking of Early Procurement for at least 50% of goods and services. The PSC did not satisfy the requirements and is not eligible for the grant of FY 2020 PBB.