### MINUTES OF THE PRE-BID CONFERENCE

Supply and Delivery of Sports Equipment for Property Stocking 2021 9 December 2021, 10:00 AM Conference Room PHILIPPINE SPORTS COMMISSION RMSC, P. Ocampo Sr. Street, Malate, Manila

Present were:

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# A. Prospective Bidders/Visitors

	Name of Representative	Company Name, Address, and Contact Details
1	Lailani Ong	Spurway Enterprises - Brgy. Mariana, New Manila, Quezon City - 9178421135
2	Pierce Yam	Sol Sporting Good, Co. - 648 Remedios Street, Manila - 9178213858
3	Delilah Malicdem	<ul> <li>Alpha Quality Express Inc</li> <li>2nd/F City Golf Plaza Driving Range, Julia Vargas Avenue, Barangay, Ugong, Pasig City</li> <li><u>caiplana.aqei@gmail.com</u></li> <li>9177083532</li> </ul>
4	Mariter Noynay	<ul> <li>M.E.B.G. Global Trading</li> <li>Don Carlos St., Don Antonio Heights Subd., Brgy Holy Spirit, Quezon City</li> <li><u>mebgglobal@gmail.com</u></li> <li>9977132454</li> </ul>
5	Alma G. Palco	<ul> <li>Crayons Sporting Goods, Inc.</li> <li>Fi Center li Building, 67 Primo St., Old Zaniga, Mandaluyong City</li> <li><u>ae4@crayonssgi.com</u></li> <li>9150761469</li> </ul>
6	Jessica Salita	Ralco Commercial Trading - <u>ralco_com@yahoo.com</u> - 9171029214

## B. BAC Members and Staff

	Names	Position
1	Atty. Guillermo B. Iroy, Jr.	BAC Chairman
2	Anna Christine S. Abellana	BAC Vice-Chairperson
3	Abigail Marie V. Rivera	BAC Member
4	Charlie C. Esquivel	BAC Member
5	Violeta R. Tuazon	BAC Member
6	Erwin M. Guillermo	Provisional BAC Member/End-User Unit Representative
7	Atty. Michelle C. Labajanan	BAC Secretary
8	Oscar A. Papelera, Jr.	BAC Support Staff
9	Ma. Luisa Carmela D. Berguia	BAC Support Staff
10	Jeanette B. Dinglasan	BAC Support Staff
11	Ariel C. Flores	BAC Support Staff
12	Jose Joy P. Puruganan II	BAC Support Staff

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## C. TWG

Names	Position
1 Rovilyn G. Gofredo	TWG Member

### D. Other Officers

	Name	Position
1	Ethel M. Goh	Procurement Head
2	Engr. Jose Damole	Technical Consultant

The BAC Chairman, who is presiding, called to order the Pre-Bid Conference for the project Supply and Delivery of Sports Equipment for Property Stocking 2021, with an Approved Budget for the Contract of Sixteen Million Five Hundred Forty-Six Thousand Nine Hundred Twenty-Seven Pesos & 60/100 (Php16,546,927,60).

The BAC Chairman acknowledged the presence of the BAC Members, BAC Secretariat, TWG, and other officers. No representatives from the Commission on Audit Representative (COA) Philippine Chamber of Commerce and Industry (PCCI) and Philippine Institute of Supply and Management (PISM) were present despite prior notice.

#### BUSINESS MATTERS TAKEN AND DISCUSSED

#### A. Clarification and discussion of the project:

The BAC Chairman started with discussing the requirements under the rules and regulations of R.A. No. 9184, All instruction to bidders must strictly be adhered to otherwise would be considered ineligible.

Prior to the discussion of the requirements for the competitive bidding, prospective bidders are reminded that the Bids and Awards Committee will evaluate the submitted bids using the pass/fail criteria pursuant to the Revised Implementing Rules and Regulations of R.A. No. 9184. In addition, prospective bidders are reminded to ensure that submitted bids are in order and in compliance with the requirements as stated in the Bid Documents.

The Bid Documents is downloadable in the PhilGEPS and the PSC website and those who paid the Bid Documents are provided with a printed copy. Bidders must read through and follow the Instruction to Bidders and the Bid Data Sheet (BDS) as provided in the Bid Documents to ensure that all submissions during the Opening of Bids are in order and in accordance with the Bid Documents. The requirements are included in the checklist and discussed.

B. The Technical Component Envelope, Financial Component Envelope of the bid, and Instructions to Bidders (ITB), including the explanation of the different documents to be submitted as stipulated on the checklist, were then deliberated, and discussed:

The Checklist of Technical and Financial Documents must state the name of the bidder, office address, telephone no, fax no., email address, authorized managing officer, citizenship, postion and/or designation, type of organization whether sole proprietorship, partnership or corporation.

#### **B.1. Technical Component Envelope**

### **Class "A" Documents**

### Legal Documents

(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

#### Technical Documents

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- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and

Single Largest Contract is fifty percent (50%) of the Approved Budget for the Contract or Php8,273,463.80. The similar contract as stated in ITB Clause 5.3 is Supply and Delivery of Sports Supplies and Paraphernalia and must have been completed within three (3) years prior to the deadline for the submission and receipt of bids.

 Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

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Original copy of Notarized Bid Securing Declaration; and

The Bid Security may be in the following forms:

- g.1. Cash, Check, Cashier's Check, Manager's Check 2% of the ABC or Php330,938.55;
- g.2. Bank Draft Guarantee or Irrevocable Letter of Credit 2% of ABC or Php330,938.55;
- g.3. Surety Bond -- 5% of the ABC or Php827,346.38, must be valid 120 days from the date of the Opening of Bids, stating therein the company, its telephone number, Official Receipt Number, validity period, callable upon demand and accompanied by an Insurance Commission Certificate stating that the surety and/or insurance company is authorized to issue such security.
- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and
- (f) Original duly signed Omnibus Swom Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

### Financial Documents

(g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Net Financial Contracting Capacity (NFCC) must be at least equal to the ABC. The Committed Line of Credit must be at least equal to ten percent (10%) of the ABC or Php1,654,692.76.

### Class "B" Documents

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 (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

The Technical Specifications and Schedule of Requirements were discussed.

Technical Specifications-

1 Archery Equipment Set 20 sets

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	- 1pc Bow Wooden
	- 6pcs Aluminum arrow
	- 1pc Arm Guard
	Bow specifications:
	- Material: Wooden bow and fiber glass limbs
	-With complete accessories (string, sight, arrow rest and nooking point)
	Aluminum Arrow specifications:
	- Alloy material with a hard-anodized black finish
	Arm Guard specifications:
	- Material: Strong flexible plastic
	- Length: 6"
	Adjustable strap with snap Badminton Racket
2	500 pieces
	- Aluminum Frame
	- Aluminum Graphite Shaft
	~ Nylon String head
	With full cover
3	Badminton Shuttlecock 1,000 tubes
	- Feather type: Goose/Duck feather
	- Grade: 1
	- Flight: A
	- Cork Composition, 3-layer cork
	12pcs/tube
4	Badminton Net
	50 pieces
	- Material: Ordinary nylon blend
	- Official size: 6.1m x 0.76m
5	Mesh size: 1.8cm Baseball Set
	10 sets
	- 9pcs Gloves
	- 2pcs Baseball bat
	- 1pc Baseball body armor
	- 1pc Baseball shin guard
	<ul> <li>1pc Basebali catcher's mask</li> </ul>
	- 6pcs Baseball ball
	Basebali Gloves specifications:
	- Synthetic leather shell
	- With leather palm
	Baseball Bat specifications:
	- Aluminum
	- 32"
	- Anti-slip grip
	Body Armor specifications:
	- Plate inserts for enhanced protection
	<ul> <li>Adjustable hamess allows for Custom fit and control</li> </ul>
	- Nylon Material
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	Basebali Shin guard specifications: - Double knee design increases protection and Mobility
	- Ventilated molded shells offer max, breathability
	-Cushioned knee pad absorbs impacts and provides additional

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1	comfort
	- Fiber glass
	Catcher's mask specifications:
	- Solid iron wire
	~ High visibility design
	- Synthetic leather padding
	Baseball Ball specifications:
	- Official size
	~ Premlum leather cover
	- Cushioned cork center
	- Wool windings
6	Basketball Ball
	1,000 pleces
	~ Indoor/Outdoor
	- Synthetic Leather
	- Laminated PU Basketbali 8 panel
	- Size: 7
	- Weight: 580-620 grams
7	Basketball Goal Ring Net
	100 pairs
	- Official size
	- Color: White
	- Material: Cotton fiber
8	Basketball Goal Ring
	50 pairs
	- Snapback type, Steel
	- 18" rim
	- Heavy duty
	- Powder coated steel ring
9	Beach Volleyball Ball 300 pieces
	- Synthetic Leather
	- Tri-color panel design
	- Size: 66-68cm
10	- Weight: 260-280 grams
	Beach Volleyball Net
	30 pieces
	- Tournament size net with cable
	- Made of Nylon square mesh - Consist of non-slip nylon twisted twine ensuring higher quality and longer
	lifespan
	- Durable smooth finish
	- High tearing strength
11	Beach Volleyball Antennae
	10 pairs
	- Fiber glass
	- Red/White rods
	- 1.80m long and 10mm diameter
	- With locking clamps for securing the top and bottom net hem
12	Boxing Gloves 8 oz.
	100 pairs
	- 2 <sup>#</sup> Velcro
	-Leatherette surface polyurethane rebonded foam
	-Tapered wrap-around closure provides secure wrist support
	-Ventilated paim that keeps the hands dry and comfortable

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	-Nylon lining
13	
13	Boxing Gloves 10 oz. 100 pairs
	- 2" Velcro
	- Leatherette surface polyurethane rebonded foam
	- Tapered wrap-around closure provides secure wrist support
	- Ventilated paim that keeps the hands dry and comfortable
14	- Nylon lining
14	Boxing Gloves 12 0z.
	100 pairs
	- 2" Velcro
	-Leatherette surface polyurethane rebonded foam
	- Tapered wrap-around closure provides secure wrist support
	- Ventilated paim that keeps the hands dry and comfortable
	- Nylon lining
15	Boxing Gloves 14 oz.
	100 pairs
	- 2" Veicro
	- Leatherette surface polyurethane rebonded foam
	- Tapered wrap-around closure provides secure wrist support
	- Ventilated paim that keeps the hands dry and comfortable
16	- Nylon lining
10	Boxing Headgear
	100 pieces
	- leatherette surface polyurethane rebonded high efficiency foarn, sponge
	compound molding liner
	- Jaw guard - Padding in the chin and cheek area
	~ 1" Velcro strap closure
	- Branded
17	Foul Protector
	100 pieces
	- Leatherette
	- polyurethane rebonded foam
	- Thermoplastic rubber material for high resistance to impact and
	protect groin
	- Padding guards the groin and kidneys from low punches
	- 2" & 1" garter
	- 2° & 1° garter
	- Kicks and knees strikes, lace-up back closure ensures the most comfortable
18	- Kicks and knees strikes, lace-up back closure ensures the most comfortable fit Boxing Mouth Guard
18	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard</li> <li>100 pieces</li> </ul>
18	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard</li> <li>100 pieces</li> <li>Silicone Plastic</li> </ul>
18	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard</li> <li>100 pieces</li> <li>Silicone Plastic</li> <li>Latex free</li> </ul>
18	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard</li> <li>100 pieces</li> <li>Silicone Plastic</li> <li>Latex free</li> <li>With built-in breathing channel provides superb protection</li> </ul>
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	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard</li> <li>100 pieces</li> <li>Silicone Plastic</li> <li>Latex free</li> <li>With built-in breathing channel provides superb protection</li> <li>Good protection, can enhance athletes' high- level performance</li> <li>Boxing Ring Set</li> </ul>
	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard</li> <li>100 pieces</li> <li>Silicone Plastic</li> <li>Latex free</li> <li>With built-in breathing channel provides superb protection</li> <li>Good protection, can enhance athletes' high-level performance</li> <li>Boxing Ring Set</li> <li>5 sets</li> </ul>
	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard</li> <li>100 pieces</li> <li>Silicone Plastic</li> <li>Latex free</li> <li>With built-in breathing channel provides superb protection</li> <li>Good protection, can enhance athletes' high-level performance</li> <li>Boxing Ring Set</li> <li>5 sets</li> <li>- 20ft. X 20ft.</li> </ul>
	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard 100 pieces</li> <li>Silicone Plastic</li> <li>Latex free</li> <li>With built-in breathing channel provides superb protection</li> <li>Good protection, can enhance athletes' high-level performance</li> <li>Boxing Ring Set</li> <li>5 sets</li> <li>20ft. X 20ft.</li> <li>4pcs steel post s20 4" black pipe</li> </ul>
	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard 100 pieces</li> <li>Silicone Plastic</li> <li>Latex free</li> <li>With built-in breathing channel provides superb protection</li> <li>Good protection, can enhance athletes' high-level performance</li> <li>Boxing Ring Set</li> <li>5 sets</li> <li>20ft. X 20ft.</li> <li>4pcs steel post s20 4" black pipe</li> <li>8pcs steel frame 2" s40 tubular &amp; steel pipe</li> </ul>
	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard</li> <li>100 pieces</li> <li>Silicone Plastic</li> <li>Latex free</li> <li>With built-in breathing channel provides superb protection</li> <li>Good protection, can enhance athletes' high-level performance</li> <li>Boxing Ring Set</li> <li>5 sets</li> <li>20ft. X 20ft.</li> <li>4pcs steel post s20 4" black pipe</li> <li>8pcs steel frame 2" s40 tubular &amp; steel pipe</li> <li>8pcs 2" s40 tubular flooring support</li> </ul>
	<ul> <li>Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>Boxing Mouth Guard</li> <li>100 pieces</li> <li>Silicone Plastic</li> <li>Latex free</li> <li>With built-in breathing channel provides superb protection</li> <li>Good protection, can enhance athletes' high-level performance</li> <li>Boxing Ring Set</li> <li>5 sets</li> <li>20ft. X 20ft.</li> <li>4pcs steel post s20 4" black pipe</li> <li>8pcs steel frame 2" s40 tubular &amp; steel pipe</li> <li>8pcs 2" s40 tubular flooring support</li> <li>3pcs ladder steel frame w/ wood steps</li> </ul>

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	- 16pcs turn buckle cover w/ rubber
	-4pcs corner pad uratex foam w/ rubber and leatherette cover
	<ul> <li>4pcs strap rope support w/ velcro</li> </ul>
	- 2pcs spitting funnel w/ hose and pall
	<ul> <li>- 1pc 21x21 thick canvass, 13pcs 4x8x12mm black rubber for flooring cushion</li> </ul>
	- 12pcs 4x8x3/4 phenolic plywood w/ 2x2 good lumber wood frame
	- 1pc 4x4x3/4 phenolic plywood w/ 2x2 good lumber wood frame
	- 1pc 24yards nylon skirting
	- 24pcs 1 1/2 swivel clamp
20	Chessboard Set with Wooden Piece
	500 sets
	- Wooden board
	- Wooden piece
	- 64 squares, 8 rows and 8 columns
	- Size: 20" x 20"
21	Chess Plece with Mat
	500 sets
1998, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 1997, 19	- Tournament size with deluxe black canvass carry bag
	- Triple weighted plastic Chess
	- All pieces weigh approx. 2.2lbs
	- Black and Cream roll-up Vinyl board measures 19.75" with 2.25" squares
22	Chess Clock
	200 pieces
1	-Digital Fide Standard
	- Intuitive operation, large moving lever changing turns.
	- Large 13mm (approximately One-half inch) time display
	-Single front button reset
	-Last used setting saved when switched off
	Time options:
	-time, time + sudden death, 2x + sudden death, time + repeating time,
	bonus ("Fischer") options, time + bonus, 2x time + bonus, bonus single
	period, bonus tournament.
	-Requires two AA Batteries
	Clock dimensions:
23	-7 1/2" long x 2" high x 4" deep
	50 pieces
	- Material: Made from 100% Abaca Fiber
	- Round, Colored, High quality
	- Official size (18" in diameter)
<b>A</b> 4	-Self healing feature (on areas w/out paint)
24	Dart Pins (3 pieces/set)
1. 1092, 202 O	200 sets
	- High quality 80% tungsten darts
	- Dart 1 steel tips 70%-97% tungsten
	- Weight: 21-25 grams
	- Comes with Shaft, flights, tips
25	Football/Soccer Ball
	50 pieces
	- Synthetic Leather
	- Cover Material: PVC
	- Laminated 32 panel ball
	- Rubber bladder
	- Size: 5
	- Weight: 400-420 grams
	- Construction: Machine Stitched

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	Laura Tannia Daalaat
	Lawn Tennis Racket
	50 pieces
	- Material: Aluminum Frame
	- Leather Grip
	- Nylon string
	- Length: 24-27 inches
	- Weight: 600 ± 10g
	- Head shape: 105 in² - Tension: 50-55lbs
27	Lawn Tennis Bails
	200 tubes
	- 3 pcs/tube or can
	- High performance pressure balls
28	- Official size
20	Sepak Takraw Balls
	50 pieces
	~ Branded
	<ul> <li>Material: Made from High grade synthetic polymers</li> </ul>
	- Excellent bounce control
	- For Men and Women
	- Weight: 180g/160g
	- Waterproof
	- Rubber padding
	Speak Takraw Net
	20 pieces
	-Material: Made from High quality Fine nylon cord/rope
1	- High grade Net
	- Cords at both ends to keep the net tight
	Softball Set 20 sets
	- 9pcs Softball Gloves
	- 2pcs Softball Bat
	- 1pc Softball Body Armour
	- 1pc Softball Shin guard - 1pc Softball Mask
	- 6pcs Softball Ball
-	Softball Gloves specifications:
	- Synthetic leather shell
	- With leather paim
	Softball Bat specifications
	Softball Bat specifications: - Aluminum
	Softball Bat specifications: - Aluminum - 32"
	- Aluminum
	- Aluminum - 32" - Anti-slip grip
	- Aluminum - 32" - Anti-slip grip Body Armor specifications:
	<ul> <li>Aluminum</li> <li>32"</li> <li>Anti-slip grip</li> <li>Body Armor specifications:</li> <li>Plate inserts for enhanced protection</li> </ul>
	- Aluminum - 32" - Anti-slip grip Body Armor specifications:
	<ul> <li>Aluminum</li> <li>32"</li> <li>Anti-slip grip</li> <li>Body Armor specifications:</li> <li>Plate inserts for enhanced protection</li> </ul>
	<ul> <li>Aluminum</li> <li>32"</li> <li>Anti-slip grip</li> <li>Body Armor specifications:</li> <li>Plate inserts for enhanced protection</li> <li>Adjustable harness allows for Custom fit and control</li> <li>Softball Shin guard specifications:</li> <li>Double knee design increases protection and Mobility</li> </ul>
	<ul> <li>Aluminum</li> <li>32"</li> <li>Anti-slip grip</li> <li>Body Armor specifications:</li> <li>Plate inserts for enhanced protection</li> <li>Adjustable harness allows for Custom fit and control</li> <li>Softball Shin guard specifications:</li> <li>Double knee design increases protection and Mobility</li> <li>Ventilated molded shells offer max. breathability</li> </ul>
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	- Synthetic leather padding
	Softbail Bali specifications:
	- Optic leather
	- Pu core center
	- High frequency cover
	- Raised seams
	- Red stitch
31	Volleyball Leather
	1,000 pieces
	- Indeor/Outdoor
	- Synthetic Leather - 65-67cm
	- Weight: 260-280 grams
	- Material: Super Fiber PU Leather surface
	- Rubber bladder
	- Unique 18 panel ball
32	Volleyball Net 20 pieces
	- Tournament size net with cable
	<ul> <li>Made of Nylon polyethylene square mesh</li> </ul>
	<ul> <li>Consist of non-slip nylon twisted twine ensuring higher quality and longer lifespan</li> </ul>
	- Durable smooth finish
	- High tearing strength
33	Volleyball Antennae
	20 pieces
	- Fiber glass
	- Red/White rads
	- 1,80m long and 10mm diameter
	- With locking clamps for securing the top and bottom net hem

Engr. Damole suggested to indicate the word "branded" in every item of the technical specifications. The BAC Chairman noted the same and stated that the BAC will issue a Supplemental Bid Bulletin.

item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	Archery Equipment Set	20 sets	20 sets	Within sixty (60) calendar
2	Badminton Racket	500 pieces	500 pieces	days from receipt of the Notice to Proceed
3	Badminton Shuttlecock	1,000 tubes	1,000 tubes	
4	Badminton Net	50 pieces	50 pieces	
5	Baseball Set	10 sets	10 sets	
6	Basketball Ball	1,000 pieces	1,000 pieces	
7	Basketball Goal Ring Net	100 pairs	100 pairs	
8	Basketball Goal Ring	50 pairs	50 pairs	

## Schedule of Requirements-

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	9	Beach Volleyball Ball	300 pieces	300 pieces
	10	Beach Volleyball Net	30 pieces	30 pieces
	11	Beach Volleyball Antennae	10 pairs	10 pairs
	12	Boxing Gloves 8 cz.	100 pairs	100 pairs
	13	Boxing Gloves 10 oz.	100 pairs	100 pairs
	14	Boxing Gloves 12 oz.	100 pairs	100 pairs
	15	Boxing Gloves 14 oz.	100 pairs	100 pairs
	16	Boxing Headgear	100 pieces	100 pieces
	17	Foul Protector	100 pieces	100 pieces
	18	Boxing Mouth Guard	100 pieces	100 pieces
	19	Boxing Ring Set	5 sets	5 sets
	20	Chessboard set with Wooden Plece	500 sets	500 sets
	21	Chess Pieces with Mat	500 sets	500 sets
	22	Chess Clock	200 pieces	200 pieces
	23	Dart Board	50 pieces	50 pieces
	24	Dart Pins (3 pieces/set)	200 sets	200 sets
	25	Football/Soccer Ball	50 pieces	50 pieces
	26	Lawn Tennis Racket	50 pieces	50 pieces
	27	Lawn Tennis Bails	200 tubes	200 tubes
	28	Speak Takraw balls	50 pieces	50 pieces
	29	Speak Takraw Net	20 pieces	20 pieces
	30	Softball Set	20 sets	20 sets
	31	Volleyball Leather	1,000 pieces	1,000 pieces
	32	Volleyball Net	20 pieces	20 pieces
	33	Volleybali Antennae	20 pieces	20 pieces

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### B.2. Financial Component Envelope

- (i) Original of duly signed and accomplished Financial Bid Form; and
- (j) Original of duly signed and accomplished Price Schedule(s).

The templates of Financial Bid Form and Price Schedule are provided in the bidding documents

#### Other documentary requirements under RA No. 9184 (as applicable)

- (k) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (!) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

#### **B.3. Additional Requirements**

(m) Catalogue/brochure of the items to be bid.

#### **C. Instruction to Bidders**

- 1. Bid should be properly marked, signed and sealed.
- 2. Bid should be in chronological order and signed by the authorized representative.
- Request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC at least 10 calendar days before the deadline for submission and receipt of bids (Sec. 25.5.1, IRR, RA No. 9184; ITB Clause 9).
- 4. Supplemental Bid Bulletin will be issued to reflect the changes, if warranted.

The BAC will issue a Supplemental Bid Bulletin on the Checklist Requirement.

- 5. All pages of the bid should be signed by the authorized representative.
- 6. All original copies of documents should be presented during the Opening of Bids.
- 7. Bidders shall put "Comply" or "Not Comply" in each of the technical specification to manifest that the same has been complied with.
- 8. A photocopy of the signatory's government issued ID must be attached to each notarized document.
- 9. Opening of Bids is on 21 December 2021, 10:00 AM at RMSC and MS Teams.
- Bidders are required to use the envelope label to be provided by the BAC upon purchase and issuance of the bidding documents.
- 11. Envelopes must be brown in color. Bidders are free to improvise but must strictly comply with the color. All envelopes SHALL:
  - a. Contain the name of the contract to be bid in capital letters;
  - b. Bear the name of and address of the Biddiner in capital letters;
  - c. Be addressed to the Procuring Entity's BAC in accordance with ITB;
  - d. Bear the specific identification of this bidding process indicated in the ITB; and
  - e. Bear a warning "DO NOT OPEN ON OR BEFORE..." the date and time of the Opening of Bids, in accordance with ITB.

The actual sample of the envelopes was presented in the Pre-Bid Conference.

The BAC Chairman reminded the prospective bidders to double check their submission of documents because under the pass/fall criteria, failure to submit a requirement will be considered non-complying.

The BAC Chairman likewise reminded the prospective bidders to check the validity of their permits.

The BAC Chairman also reminded the prospective bidders to strictly comply with the envelope requirements.

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The BAC Secretary reminded the bidder to use the envelopes provided by the BAC Secretariat upon the purchase of Bidding Documents.

Bidders shall submit one original and one duplicate copy of the first and second components of its bid, both of which should be placed in one mother envelope, as indicated in ITB Clause 21.2

The bid submission shall be done in person on or before 21 December 2021, 10:00 AM at the Conference Room, RMSC. Bidders may attend onsite and online through MS Teams Videoconferencing. Only one (1) representative is allowed, must be fully vaccinated, present a negative RT-PCR Test result taken at least three (3) days prior to the opening of bids and shall submit a Health Declaration Form two (2) days before the opening of bids.

The purchase of bidding documents will be done in person at the Rizal Memorial Sports Complex. Bidders will inform the guard at the gate that they will purchase bidding documents and the latter will coordinate to the BAC Secretariat. The BAC Secretariat will get the payment for the bidding documents from the bidder and forward the same to the Cashier's Office. The Official Receipt and the bidding documents will be issued to the bidder at the gate by the BAC Secretariat. The BAC Secretariat will guide bidders on the proper marking and sealing of bid proposal upon the purchase of the bid documents.

The BAC Secretary reminded the prospective bidders to submit their bids early on the Opening of Bids to allow the BAC Secretariat to check the RT-PCR Test result and Health Declaration Form.

The bids shall be received by the BAC Secretariat at 10:00AM in the same venue, where the Opening of Bids will be conducted.

The BAC Chairman reminded the prospective bidders to read the Philippine Bidding Documents, to use the forms indicated therein, to indicate "comply" or "not comply" in each parameter of the technical specification to manifest that the same has been complied with, and that all pages of the bid should be duly signed by the authorized representative.

Ms. Ong confirmed whether the color of the Chess Piece with Mat is black and cream because accordingly, it should be green and cream. Mr. Guillermo responded that the color of the Chess Piece with Mat is not necessarily specific, however, it should dark and light colors.

Ms. Ong confirmed whether the Football Ball should be laminated, and machine stitched because accordingly, it's either laminated or machine stitched as it is not possible that the Football Ball be laminated, and machine stitched. Mr. Guillermo responded that it should be machine stitched.

Ms. Ong confirmed whether the limb of the Archery Wooden Bow is fiber glass because accordingly, the same should be wooden in its limb and fiber glass outer protection. Mr. Guillermo responded that it should be wooden in its limb and fiber glass on outer protection.

Ms. Malicdem inquired on the multiplier in the computation of the NFCC. The BAC Chairman stated that the constant to be used is 15.

Ms. Salita inquired whether there were competitive biddings in the year 2020. The BAC Chairman responded that the PSC bid outs its projects yearly.

The BAC Chairman stated that a Supplemental Bid Bulletin will be issued to address all the concerns on the requirements.

The BAC Secretary asked Mr. Guillermo to submit to the BAC Secretariat the changes in the Technical Specifications. The latter noted the same.

The BAC Chairman likewise reminded the prospective bidders that any clarification after the Pre-Bid Conference shall be in writing, within 10 calendar days prior the deadline of the receipt and opening of bids.

The Pre-Bid Conference was adjourned at 10:30 AM.

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Prepared by:

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MA. LUISA CARMELA D. BERGUIA BAC Support Staff

Reviewed by:

ATTY. MICHELLE C. LABAJANAN BAC Secretary

Digitally signed Noted by: by Iroy Guillermo Berbosidad Jr Date: 2021.12.13 15:27:40 +08'00'

ATTY. GUILLERMO B. IROY, JR. BAC Chairman

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