

Name of Contract

: Supply and Delivery of Toner for Sharp Copier Machine-NSA Affairs Office (Lot 2)

Approved Budget for the Contract (ABC)

: Twenty-Two Thousand Eight Hundred Eighty Pesos (Php22, 880.00)

BAC RESOLUTION DECLARING SCRQ AND RECOMMENDING APPROVAL

RESOLUTION NO. 0692-2019

WHEREAS, the Philippine Sports Commission, thru its Bids and Awards Committee, invited prospective suppliers to apply for eligibility and to quote for the above stated contract.

WHEREAS, in response to the said invitation, one (1) supplier signified their intention by submitting its eligibility requirements and quotation.

WHEREAS, on December 20, 2019, the said quotation was evaluated by the Committee with the corresponding quote to wit:

BIDDER	BID AMOUNT
1. E-COPY CORPORATION	Php20, 400.00

WHEREAS, upon post-qualification or careful examination, validation and verification of all eligibility, technical capability and financial requirements submitted by the supplier with the Single Calculated Quotation, **E-COPY CORPORATION** has been found to be Responsive;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

1. To declare **E-COPY CORPORATION** as the bidder with the Single Calculated Responsive Quotation for the **Supply and Delivery of Toner for Sharp Copier Machine-NSA Affairs Office (Lot 2)** and to recommend for approval by the HoPE/Chairman of this Commission the foregoing findings.

RESOLVED, at the New Bidding Room, Ground Floor PSC Administrative Building, Rizal Memorial Sports Complex, Pablo Ocampo Sr. St., Malate, Manila, this 23rd day of December 2019.

ON LEAVE

ATTY. GUILLERMO B. IROY, JR.
BAC Chairman

MANUEL G. BITOG
BAC Vice Chairman

MARC EDWARD D. VELASCO
BAC Member

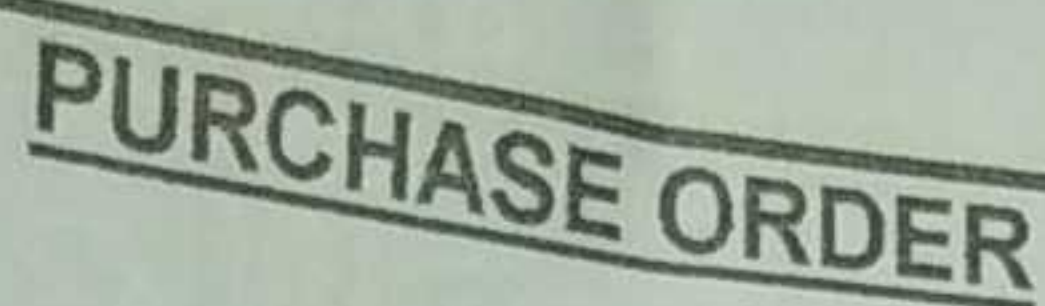
EPIFANIO G. CORDERO, JR.
BAC Member

ON LEAVE

ANNA CHRISTINE S. ABELLANA
BAC Member

Approved this 23rd day of December 2019, at the City of Manila, Philippines.

WILLIAM I. RAMIREZ
Chairman



Republic of the Philippines
Office of the President
PHILIPPINE SPORTS COMMISSION
Rizal Memorial Sports Complex
Pablo Ocampo Sr. Street, Malate, Manila

Supplier: E-Copy Corporation

Address : 5837 Zobel Roxas St.,
Palanan, Makati City
TIN 218 234 0000

TIN
Tel. No.

P.O. No.: 20-01-06-002 (ADMIN)
Date : January 6, 2020

Mode of Procurement : Negotiated: SVP

Gentlemen:

Please furnish this office the following article subject to the terms and conditions contained herein:

Place of Delivery RMSC, Manila

Delivery Term : 15 days

Payment Term :	30 days
----------------	---------

20,400.00

(Total Amount in Words)	
-------------------------	--

Twenty Thousand Four Hundred Pesos only.

The supplier must sign the original purchase order by **48 hours**. Requests for extension must be made in writing before the deadline. Extensions of 5 days may be granted at the discretion of the PSC.

In case full delivery is not made on time, a **penalty of one-tenth (1/10) of one percent (1%) of the cost of the delayed goods** shall be levied for each day of delay until such goods are finally delivered and accepted.

scheduled for delivery for every day of delay until such goods are finally delivered and accepted.

The PSC has the right and full discretion to cancel this purchase order in case of delays in signing the same, delivery &/or compliance with other terms.

Conforme:

Approved by

DIR. MERLITA R. IBAY

QIC - Executive Director

Signature over Printed Name of Supplier

1-27-2020

Date _____

Funds Available:

TBUR No.

Amount

Date _____

~~ERIK JEAN A. MAYORES~~
~~Acting Chief Accountant~~



Republic of the Philippines
Office of the President
Philippine Sports Commission

NOTICE OF AWARD


January 6, 2020

MS. MYLENE CELLS
E-Copy Corporation
G/F 65 Sen. Gil Puyat Avenue,
Palanan, Makati City

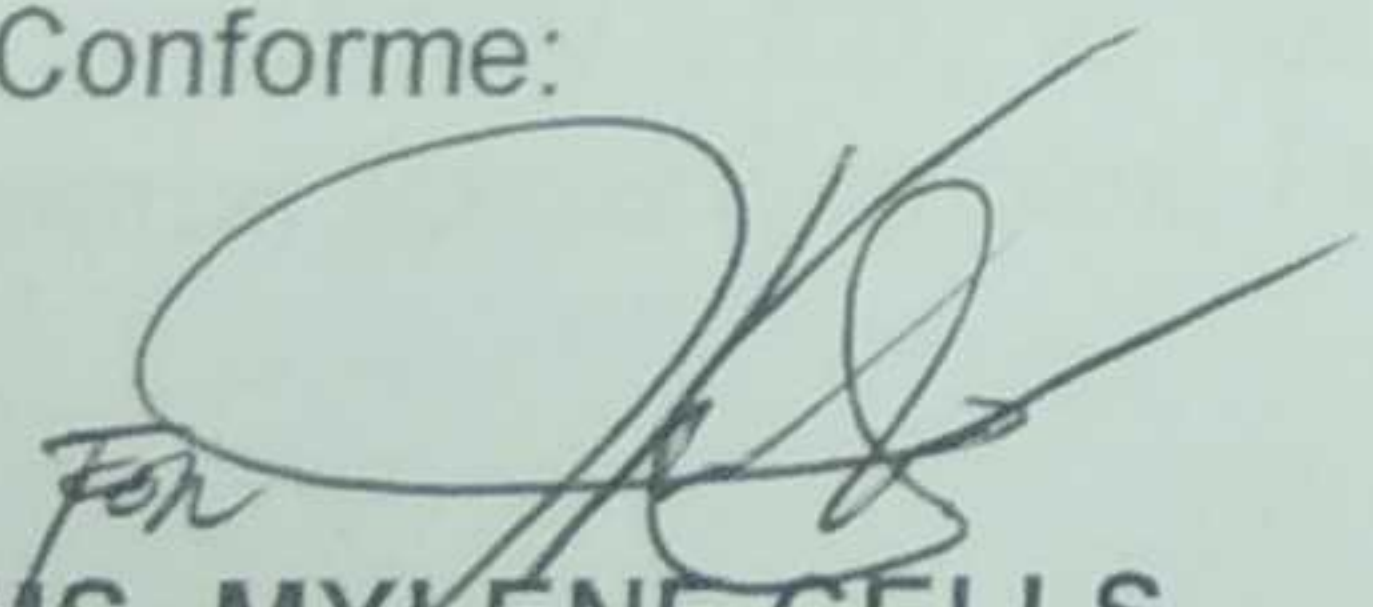
Dear Ms. Cells:

We are pleased to notify you that your quotation dated December 16, 2019 for the project: **Supply and Delivery of Toner for Sharp Copier Machine – NSA Affairs Office (Lot 2)** for the Contract Price of **Twenty Thousand Four Hundred Pesos only (Php 20,400.00)** in Philippine Currency, as evaluated in accordance with the provision of R.A. 9184, is hereby accepted.

Very truly yours,


WILLIAM I. RAMIREZ
Chairman

Conforme:


MS. MYLENE CELLS
E-Copy Corporation
G/F 65 Sen. Gil Puyat Avenue,
Palanan, Makati City

1-6-2020
Date



Republic of the Philippines
Office of the President
Philippine Sports Commission

NOTICE TO PROCEED

January 7, 2020

MS. MYLENE CELLS
E-Copy Corporation
G/F 65 Sen. Gil Puyat Avenue,
Palanan, Makati City


Dear Ms. Cells:

You are hereby notified that **E-Copy Corporation** may commence on the project: **Supply and Delivery of Toner for Sharp Copier Machine – NSA Affairs Office (Lot 2)**, effective within fifteen (15) days after receipt of the notice.

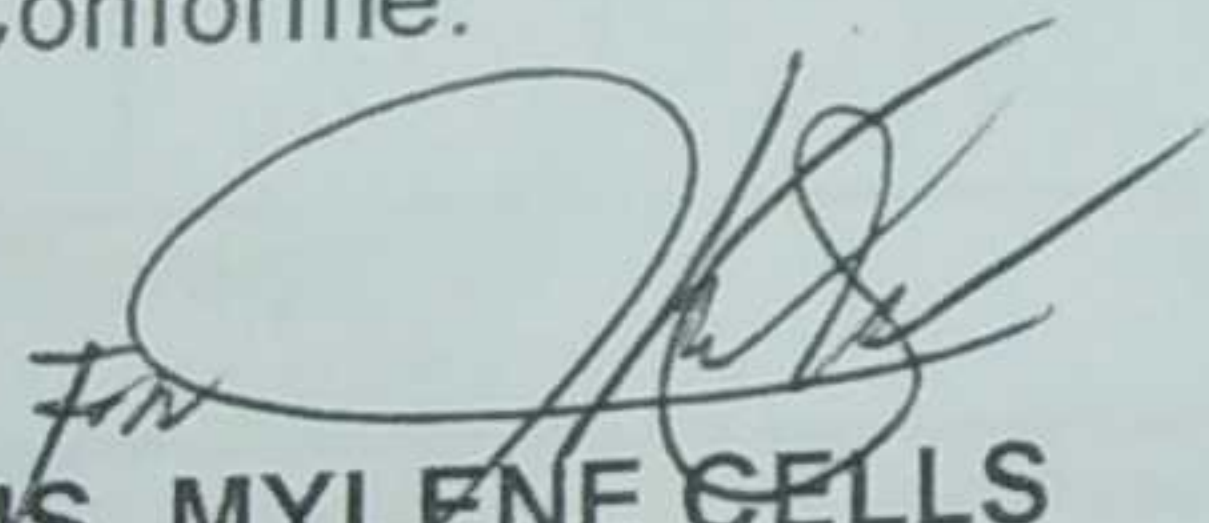
As such, the **E-Copy Corporation** is responsible for performing the required services as stipulated under the terms and conditions of the attached Contract and in accordance with the Implementation Schedule as noted.

Please acknowledge receipt and acceptance of this notice by affixing your signature on the space provided below. Kindly retain also one (1) copy for your file and return the other copy to the Philippine Sports Commission.

Very truly yours,


WILLIAM I. RAMIREZ
Chairman

Conforme:


MS. MYLENE CELLS
E-Copy Corporation
G/F 65 Sen. Gil Puyat Avenue,
Palanan, Makati City

1-27-2020
Date