



**PHILIPPINE SPORTS COMMISSION**

**REQUEST FOR QUOTATION**

The Philippine Sports Commission, through its Bids & Awards Committee, invites interested **PHILGEPS-accredited** suppliers to **submit SEALED signed quotation/s** for:

Particular	Quantity					ABC (PHP)	Place of Delivery
	Description	Qty	Unit	Unit Cost	Total Cost		
Supply and Delivery of Digital Multi-function Copier Machine for Legal Affairs Office	<p>1</p> <p><b>Digital Multi-Function Copier Machine</b></p> <ul style="list-style-type: none"> <li>&gt;Copying Network Printing Network Scanning A3 size</li> <li>&gt;Copy speed: 31 copy/print per minute</li> <li>&gt;Warm up time: 20 sec</li> <li>&gt;First Copy Time: 4.3 sec.</li> <li>&gt;Paper Size: Max. A3 size (11" x 17") Min. A5 (5 1/2" X 8 1/2")</li> <li>&gt;Touch Panel: 7.0" colour LCD control panel with two LED lamp</li> <li>&gt;Paper Capacity: 1,100 sheets, (Two 500-sheets tray, &amp; 100 sheets multi-bypass tray)</li> <li>&gt;Document Feeder: 100-sheets Reversing Single Pass feeder</li> <li>&gt;Stand: Pedestal Table</li> <li>&gt;Printing: Built-in Network Printing and Mobile Printing</li> <li>&gt;Sorter: Built-in Electronic Sorting</li> <li>&gt;Scanner: Built-in Network Colour Scanner - A3 Size</li> <li>&gt;DMS Software: Built-in Document Management Software for Archiving</li> <li>&gt;Card Shot: Built-in Card Shot one touch copying of both side of ID Card</li> <li>&gt;Memory: 2 GB (copy/print shared), Option 250 GB HDD</li> <li>&gt;Scan Speed: 31 opm scan speed for one sided originals in colours &amp; B/W</li> <li>&gt;Print Resolution: 1,200 x 600 dpi</li> <li>&gt;Scan Resolution: 50 x 9,600 dpi</li> <li>&gt;Continuous Copy: Max. 999 copies</li> <li>&gt;Toner cartridge: Minimum 27,500 copies per cartridge, cost not more than @ Php9,000.00</li> <li>&gt;Zoom Range: 25% to 400% (25% to 200% using RSPF) in 1% increments</li> <li>&gt;Job Build: Job Build for large volume scanning of documents</li> <li>&gt;Built in: Basic Archiving System</li> </ul> <p>***Nothing Follows***</p> <p>Delivery Terms: 30 Calendar days</p>	1	Unit	198,880.00	198,880.00	198,880.00	Property and Supplies Office, Rizal Memorial Sports Complex, P. Ocampo Sr. St. Malate Manila.

The following documents must be submitted from November 27 – December 4, 2019, 10:00 a.m. to the Office of Procurement located at 2<sup>nd</sup> floor, Administration Building, Rizal Memorial Sports Complex, Pablo Ocampo Sr. St. Malate Manila:

1. PHILGEPS Registration or PHILGEPS Certificate
2. ITR Form Year 2018 or Tax Clearance
3. Omnibus Sworn Statement (notarized)
4. Mayor's Permit

For additional information, please contact the Procurement Office at Telefax: 524-3512 or 525-0808 Loc. 175/143

The Commission reserves the right to not accept any and all quotations or not award the contract on the following grounds:

- There is prima facie evidence of collusion;
- The BAC failed to follow prescribed procurement procedures; and or
- There are justifiable grounds where the contract will not redound to the benefit of the government without incurring any liability to the affected bidder/s.

  
**ATTY. GUILLERMO B. IROY, JR.**  
BAC Chairman

Date Posted on PSC website: November 27, 2019

RFQ112619