

MINUTES OF PRE-BID CONFERENCE

Upgrading of Swimming Pool, Diving Pool and Construction of New Bleacher, Warm Up Pool and Jacuzzi (RMSC) Re-bid

June 25, 2019 10:30 AM

BAC Bidding Room, Ground Floor

PHILIPPINE SPORTS COMMISSION

RMSC, P. Ocampo Sr. Street, Malate, Manila

Present were:

A. Prospective Bidders / Visitors:

	Name	Company/Address
1.	Wilman Faeldo	L.V. Ledesma Construction 36 Calle Camia, El Rio Vista, Bacaca, Davao City
2.	Joyce Jean Enriquez	Ajat Philippines, Inc. L3&5 Salangang Subd., Guinto St. Brgy. San Isidro, General Santos
3.	Jess Laganson	FFJJ Cruz Cotabato City
4.	Azner Fungo	Tokwing Construction Manila
5.	Sherwin Orillaza	Lebron Construction Manila

A. BAC Members and Staff:

	Names	Position
1.	Dir. Simeon Gabriel M. Rivera	BAC Vice Chairman
2.	Manuel G. Bitog	BAC Member
3.	Epifanio G. Cordero, Jr.	BAC Member
4.	Abigail Marie V. Rivera	BAC Member Alternate
5.	Anna Christine S. Abellana	BAC Member Alternate
6.	Ethel M. Goh	BAC Secretary
7.	Jun Michael T. Unzo.	Assistant BAC Secretary
8.	Ma. Luisa Carmela D. Berguia	BAC Secretariat Support Staff
9.	Jeanette B. Dinglasan	BAC Secretariat Support Staff
10.	Ariel Flores	BAC Secretariat Support Staff
11.	Justine Anne Buhat	BAC Secretariat Support Staff

B. TWG:

1.	Engr. Victoria Moya	TWG Member
2.	Engr. Pedro Pineda	TWG Member

C. Observer:

1.	Cyrill Gay Celerinos	COA Representative
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D. Others:

1.	Engr. Jose Damole	Consultant
2.	Engr. Lady Jean Nolasco-Bujawe	PMO Representative
3.	Iris Hazel Anna Lacorte	PMO Representative
4.	Engr. Jomari Cruz	PMO Representative

The BAC Vice Chairman, the presiding officer, called to order the Pre-Bid Conference for the project: **Upgrading of Swimming Pool, Diving Pool and Construction of New Bleacher, Warm Up Pool and Jacuzzi (RMSC) Re-bid**, with an Approved Budget for Contract of **Two Hundred Thirty-Three Million Three Hundred Eighty-Eight Thousand Eight Hundred Forty-Two Pesos & 19/100 (Php 233, 388.842.19)**. The Invitation to Apply for Eligibility and to Bid was posted on PSC Website, Philgeps and Manila Times on June 16, 2019.

The BAC Vice Chairman acknowledged the presence of the members of the BAC, the Technical Working Group (TWG), the BAC Secretariat and its Support Staff, and Commission on Audit (COA) Representative. The Philippine Chamber of Commerce, Inc. (PCCI), Philippine Constructors Association Inc. (PCAI) and Philippine Institute of Civil Engineers, Inc. (PICE) were also invited, however, the said offices failed to send their representatives to attend the said Pre-Bid Conference.

The BAC Chairman also acknowledged the presence of the prospective bidders (*the company name, its address and representatives as listed above were mentioned*).

BUSINESS MATTERS TAKEN AND DISCUSSED

A. Clarification and discussion of the project:

The BAC Vice Chairman started with discussing the requirements. Under the rules and regulations of the Procurement Law, bidders should follow the requirements set by the Agency. All instruction to bidders must be strictly be adhered to otherwise would be considered ineligible.

Prior to the discussion of the requirements for the competitive bidding, prospective bidders are reminded that the Bids and Awards Committee will evaluate the submitted bids using the pass/fail criteria pursuant to the Revised Implementing Rules and Regulations. In addition, prospective bidders are reminded to ensure that submitted bids are in order and in compliance with the requirements as stated in the Bid Documents.

Copies of the Application Form for Eligibility and Checklist for Goods and Services Eligibility & Technical (first envelop) and Financial Component (second envelope), together with the Technical Specifications are provided to all bidders who attended the Pre-Bid Conference. Copy of the Bid Documents is downloadable in the PhilGEPS and those who paid the Bid Documents are provided with a printed copy. All bidders are reminded to read through and follow the Instruction to Bidders and the Bid Data Sheet (BDS) as provided in the Bid Documents to ensure that all submissions during the Opening of Bids are in order and in accordance with the Bid Documents. The following requirements are included in the checklist and discussed.

The Vice BAC Chairman turned over the chair to the BAC Secretary and the latter discussed the requirements.

B. Eligibility & Technical (first envelope), Financial Component (second envelope) of the bid, and Instruction to Bidders (ITB), including the explanation of the different documents to be submitted as stipulated on the checklist issued to each participating bidder, were then deliberated and discussed:

B.1. As to Eligibility Documentary Requirements (FIRST ENVELOPE):

1. The Application Form for Eligibility and Checklist for Infrastructure must state the company, the address, telephone number, Fax No., Specialization, Date of Filing, the General Information such as the Name of the bidder, its office address, telephone number, fax no., email address, authorized managing officer, citizenship, position, designation, and type of organization which is either sole proprietorship, partnership or corporation.
2. Platinum PhilGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of this IRR together with the Annex "A". Provided, in case the Registration (DTI, Partnership, Corporation, CDA), Tax Clearance, Mayor's Permit whose validity period had already lapsed / expired before the expiration of the PhilGEPS Certificate, the Bidder/s is required to submit a copy of the above-mentioned documents valid as of the date of opening of bids.
3. Department of Trade and Industry (DTI) Business Name Registration for Sole Proprietorship. Securities and Exchange Commission (SEC) Registration for Corporation/Partnership, CDA Registration for Cooperatives, whichever may be appropriate under existing laws of the Philippines.
4. The Corporation, Cooperative or Partnership's Article of Incorporation, its Constitution and By-Laws, whichever is applicable to the bidder including its Amendments thereto, if any. The General Information Sheet for 2019 shall also be submitted in case bidder is a corporation. In case the following documents are not applicable, **A SIGNED AND NOTARIZED STATEMENT OF NON-APPLICABILITY** should be submitted.
5. Duly signed and notarized Valid Joint Venture Agreement, in case of Joint Venture, in case bidder does not have Joint Agreement, he must submit a duly **SIGNED AND NOTARIZED STATEMENT NON-APPLICABILITY**.
6. Mayor's Permit/Business Permit (valid for the current year-2019)

7. Duly signed and notarized statement of completed AND All its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not in nature and complexity to the contract to be bid for the last five (5) years with copies of contracts.

The list shall state the following for each contract:

- a) Name of clients with contact numbers and addresses;
- b) Date of award of contract if any;
- c) Total contract cost;
8. Statement of completed single largest contract that is similar to the contract to be bid, and whose value must be at least fifty (50%) percent of the ABC.
9. Income Tax Return (ITR) for 2018, (CTC by the BIR). and Audited Financial Statement for 2018 stamped "Received" by the BIR and/or its duly authorized/accredited Agency or Banking Institutions.
10. Valid PCAB License & Registration for the type and cost of the contract to the bid with Certificate of Health and Safety Officer. For Joint Venture, a special PCAB License and Registration shall be presented.
11. Net Financial Contracting Capacity (NFCC) computation at least equal to the ABC OR Committed Line of Credit must be at least equal to TEN percent (10%) of the ABC issued by a Commercial or Universal Bank. Provided in case the same is issued by a Foreign Universal/Commercial Bank, it shall be authenticated by a local Universal/Commercial Bank.

B.2. As to Technical Documentary Requirements:

12. Bid Security
 - Required Bid Security Form
 - Duly Signed and Notarized Bid Securing Declaration or any/either of the following:
 - a) Cash, Check, Cashier's Check, Manager's Check - (2% of the ABC)
 - b) Bank Draft Guarantee or Irrevocable Letter of Credit - (2% of ABC)
 - c) Surety Bond (5% of the ABC), valid 120 days from Opening of Bids, stating therein the Company, its telephone number, Official Receipt Number, Validity period, Callable upon demand and accompanied by an Insurance Commission Certificate stating that the surety and/or insurance company is authorized to issue such security.
13. Project Organizational Chart
14. Duly signed and notarized statement of availability of key personnel that may be used for the Contract, supported with a list said personnel (attached photocopies of their PRC license and PTR)
15. Duly signed and notarized statement of availability of equipment, owned, under lease; or a purchase agreement that may be used for the contract supported by a list of said equipment together with proof of ownership or contract of lease.
16. Omnibus Sworn Statement stating the following: (refer to format in BDS, must be notarized)
17. Taxpayer's Identification Number/Certificate of Registration
18. Tax Clearance Certificate per Executive Order 398, series 2005, as finally reviewed and approved by the BIR issued for bidding purposes valid as of the date of opening of bids
19. Company Profile
20. Site Inspection Certificate
21. Other documents as stated in the BDS such as Pre-Bid Minutes and Bid Bulletin, and such other compliance with Engineering Design and Details.

The BAC Secretary turned over the floor to Ms. Berguia, a BAC Support Staff. The latter cited the scope of work of the project.

SCOPE OF WORK

This Scope of Work is supplemental to the drawings but not limited to the following:

1. Mobilization of manpower and equipment.
2. Demolition of existing concrete bleacher with equipment room.
3. Demolition of existing swimming pool walkway and exposing the reinforcing steel bars for bar splicing for additional depth of the swimming pool.
4. Demolition of one side longitudinal concrete wall and exposing reinforcing steel bars for bar splicing in widening the swimming pool.
5. Chipping of the entire pebble washout in the pool perimeter.
6. Chipping of the entire tiles in the swimming pool, diving pool and warm up pools.

7. Removal of all existing filtration equipment and accessories.
8. Replacement of existing plumbing lines and fittings for diving pool, swimming pool and warm up pool.
9. Hauling of waste materials and debris.
10. Construction of Concrete Bleacher with filter room and equipment room.
11. Construction of new Jacuzzi at the side of the diving pool.
12. Supply and laying of concrete hollow blocks as permanent formworks at the outer shell of one longitudinal and cross section of the swimming pool.
13. Supply and installation of steel plate on the floor and wall at the outer shell of the swimming pool for permanent forms.
14. Supply and laying of reinforcing steel bars on one longitudinal and cross side of the swimming pool.
15. Supply and laying of reinforcing steel bars on the perimeter wall of the swimming pool for required additional depth.
16. Concreting of perimeter wall and one longitudinal and cross side of the wall of the swimming pool for required additional depth.
17. Application and injection of concrete epoxy on the connection of existing slab and wall to the new slab and wall in widening the swimming pool.
18. Backfilling and compaction on the outer perimeter of the swimming pool due to additional depth.
19. Supply and laying of reinforcing steel bars on the perimeter pool walk.
20. Concreting of the perimeter pool walk.
21. Application of cement based waterproofing on the diving pool, swimming pool and warm up pool.
22. Plastering of pool walls and floors.
23. Supply and installation of 12"x 12" black or blue vitrified floor tiles for lane markings of the swimming pool.
24. Supply and installation of 8"x 8" white vitrified tiles at the interior shell of the diving pool, swimming pool and warm up pool.
25. Supply and installation of 12"x 12" black or blue vitrified floor tiles for lane markings of the swimming pool.
26. Supply and installation of 12"x 24" non-skid floor tiles at the pool perimeter deck.
27. Repair and refurbishing of Pool Diving Platform.
28. Supply and installation of filtration equipment for diving pool, swimming pool and warm up pool.
29. Supply and installation of 1m spring board with fulcrum and 3m spring board with fulcrum at the diving pool side.
30. Supply and installation of Bulkhead.
31. Supply and installation of Starting Block with Relay Break Detection.
32. Supply and installation of Backstroke Poles complete with Flags.
33. Supply and installation of False start Poles complete with Poles.
34. Supply and installation of 50m Anti-wave Lanes.
35. Supply and installation of Touchpads.
36. Supply and installation of Swiss Timing System for Swimming.
37. Supply and installation of Swiss Timing Scoring System for Diving.
38. Supply and installation of Roughtex Diving Mat for Diving Tower.
39. Supply of Touchpad Trolley.
40. Supply of Aluminum Storage Reel.
41. Supply of Diving Judges Chair.
42. Supply of Vision Pace Clock.
43. Supply and installation of plasticized gratings on diving pool walkway, swimming pool walkway and warm up pool walkway.
44. Repair and refurbishing of existing Concrete Bleacher.
 - a) Removal of all existing wooden flush doors including jambs.
 - b) Removal of all existing wooden cubicle flush doors and jambs at comfort rooms.
 - c) Removal of steel window grilles facing the pool area prior to the installation of concrete hollow blocks.
 - d) Stripping of peeled-off paints on wall, ceiling and steel railings.
 - e) Cleaning and clearing of concrete bleacher surface prior to the installation of new hard plastic seats.
 - f) Removal of all existing water closet, lavatories including fittings, urinal flush valve and fittings, shower head, shower valve and floor drains.
 - g) Chipping of concrete flooring at comfort rooms.
 - h) Supply and installation of wooden flush door with 2" x 5" KD-S4S door jamb.
 - i) Supply and installation of phenolic partition at comfort room.
 - j) Supply and installation of 12" x 24" synthetic granite tiles on comfort and shower room walls.
 - k) Supply and installation of 24" x 24" synthetic granite tiles on comfort and shower room floors
 - l) Supply and installation of new plumbing fixtures such as water closet, urinal flush valve and fittings, lavatories, shower head, shower valve, floor drains and fittings.
 - m) Supply and installation of new electrical fixtures, outlets, wires and cables including commissioning and testing.
 - n) Supply and installation of door locksets.
 - o) Repainting of the entire concrete walls, ceiling and steel fence surfaces.
 - p) Supply and installation of hard plastic seats at the bleachers.
45. Water distribution:
 - a) Partition for the new water pipeline.
 - b) Coring of all pipe entries along walls and floorings.
 - c) Supply, installation, cleaning and disinfecting of pipe and fittings.
 - d) Tapping of new main line to the existing water supply line.
 - e) Soil excavation prior to embedding of 3" PVC pipe water line.
 - f) All pipes fitting and solvent cement shall be one brand.

- g) Tapping of water supply line from main source.
- 46. Sanitary and Sewer Lines:
 - a) Termination and plugging of existing sewer pipe lines toward septic vault.
 - b) Chipping, embedding and plastering of walls, floorings and partition for the new sewer pipeline.
 - c) Coring of all pipe entries along walls and flooring.
 - d) Supply and installation of pipes and fittings.
 - e) Tapping of new sewer line to the septic vault.
 - f) Soil excavation prior to embedding of 4" PVC pipe sewer line.
 - g) Tapping of main sewer line to the existing septic vault.
 - h) Tapping of septic overflow to public sewer line.
 - i) De-clogging of drainage in comfort rooms and shower rooms.
- 47. Electrical works:
 - a) Supply and installation of all roughing-in, wiring materials, supports, and grounding system.
 - b) Supply and installation of all panel boards for lighting and power system.
 - c) Supply and installation of all lighting fixtures as indicated in the electrical plans.
 - d) Conduct insulation testing on all wiring and panel boards.
 - e) Conduct ground testing and resistance reading.
 - f) Conduct illumination test and submit the data to engineering unit.
 - g) Commissioning.
- 48. Repair and rehabilitation of Dry Land Training Area.
- 49. Hauling and clearing of debris.

The Qualification for the said project was cited by the BAC Secretary.

QUALIFICATIONS

The Contractor must have valid PCAB license Category AAAA and AAA with principal classification of General Engineering.

- The Contractor must have PCAB ARCC rating of Large B for Building.
- The Contractor must be in sound financial standing with annual turnover/gross billings of at least 50% of the ABC.
- The Contractor must have complete construction of a structure with at least contract value of 50% of the ABC.
- The Contractor must have a licensed Civil Engineer, Electrical Engineer, Mechanical Engineer, Sanitary Engineer, Materials Engineer and Safety Officers.
- All engineers must have an experience in the construction/rehabilitation of structures such as sports facilities and the like.
- The Company must have at least ten (10) years of experience in rehabilitation works.
- The company must have a specialization in rehabilitation of swimming pool sports facility.

The BAC Secretary turned the floor back to the BAC Vice Chairman. The latter discussed the other requirement.

B.3. As to the Financial Envelope Requirements (SECOND ENVELOPE)

1. The financial envelope shall contain the following information/documents and be opened only if the bidder has complied with the requirements in the Eligibility or Technical Envelope:
 - a. Duly Signed Bid Prices in the Bill of Quantities/Proposal form;
 - b. Duly Signed Detailed Estimates.;
 - c. Duly Signed Cash Flow by Quarter and Payment Schedule;
 - d. Duly Signed Construction Schedule and S-Curve.
2. Please note that any missing document in the checklist is a ground for outright rejection of the bid.

B.4. Instruction to Bidders/Open Forum and Miscellaneous

- A. Bids should be submitted in chronological order as indicated in the checklist of requirements.
- B. All pages of the bid should be signed by the authorized representative of the company in order to avoid unauthorized insertions and as stated in the Instruction to Bidders in the Bid Documents.
- C. All original documents should be presented during the Opening of the Bids.
- D. All prospective bidders are reminded that the three (3) envelopes to be submitted should be brown in color and shall be labeled properly, as shown in the sample.
 - First envelope (with the original copies of the documents) and two (2) copies (Copy 1 and Copy 2) which will be placed in a mother envelope.
 - Prospective bidders are free to improvise but reminded to strictly comply with the color.
 - Envelopes should be property signed, sealed and labeled.

- Bidders shall put the word “complied” in each of the technical specification, to manifest that the technical specification has been complied with.
 - Reiteration of the submission of Certificate of Non-Applicability for certain items where it is appropriate.
 - The above-mentioned requirements shall be submitted before the Opening of Bids scheduled on July 8, 2019, 10:00 AM at the same venue. Late Submission will not be accepted.
- E. The Duly signed and notarized statement or completed single largest contract that is similar to the contract to be bid, and whose value must be at least fifty percent (50%) of the ABC should be included/declared in the (No. 6 of the Eligibility Documentary Requirements) Duly signed and notarized statement of completed similar government and private contracts for at least three (3) years or more with copies of the contract.
 - F. Bidders whose business permit has expired and has not secured their 2019 Business Permit may submit their 2018 Business Permit together with the Official Receipt for payment of renewal of such permit;
 - G. A photocopy of signatory’s Government Issued Identification Card should be attached to each notarized document.
 - H. A bid supplemental bulletin will be issued to reflect the changes in the technical specifications and delivery schedule, if warranted;
 - I. All queries by the prospective bidders relative to the aforementioned project should be expressed in writing and addressed to the BAC Chairman.

There having no other questions raised, the pre-bid conference adjourned at 11:00 AM.

Prepared by:

MA. LUISA CARMELA D. BERGUIA
BAC Support Staff

Reviewed by:

ETHEL M. GOH
BAC Secretary

Noted by:

DIR. SIMEON GABRIEL M. RIVERA
BAC Vice-Chairman