



Republic of the Philippines  
Office of the President

## PHILIPPINE SPORTS COMMISSION

### REQUEST FOR QUOTATION

The Philippine Sports Commission, through its Bids & Awards Committee, invites interested **PHILGEPS-accredited** suppliers to submit SEALED signed formal quotation/s for:

Particular	Quantity				ABC (PHP)	Place of Delivery
	Description	Qty	Unit	Total Cost		
Printing, Supply and Delivery of PSC Mailing Envelopes, Memo Pads and Letterheads for Property Stocking Year 2019	1	<b>MAILING ENVELOPE</b> >Color: White >With PSC Logo, Color: 4/0 (4 colors), one side printing >as per sample, (500pcs/box)	8	bxs	273,230.90	Property and Supplies Office, Rizal Memorial Sports Complex, P. Ocampo Sr. St. Malate, Manila
	2	<b>MAILING ENVELOPE</b> >Color: Yellow >With PSC Logo, Color: 4/0 (4 colors), one side printing >as per sample, (500pcs/box)	3	bxs		
	3	<b>PSC Memo Pad</b> >Size: 1/4 (4.25" x 5.50") white paper, Book #50 >With PSC Logo, Color: 4/0 (4 colors), one side printing >100 shts/pad	114	pads		
	4	<b>PSC Memo Pad</b> >Size: 1/2 (8.50" x 5.50") white paper, Book #50 >With PSC Logo, Color: 4/0 (4 colors), one side printing >100 shts/pad	112	pads		
	5	<b>PSC Letterhead</b> >White, Size: A4, 80gsm >With PSC Logo, Color: 4/0 (4 colors), one side printing >as per sample	160	reams		
	6	<b>PSC Letterhead</b> >(Yellow) conqueror ivory, Size: A4, 90gsm >With PSC Logo, Color: 4/0 (4 colors), one side printing >as per sample ***nothing follows***	35	reams		
Delivery Terms: 30 days						

The following documents must be submitted from February 22 - 28, 10:00 a.m. to the Office of Procurement located at 2<sup>nd</sup> floor, Administration Building, Rizal Memorial Sports Complex, Pablo Ocampo Sr. St. Malate Manila.

1. PHILGEPS Registration or PHILGEPS Certificate
2. ITR Form Year 2017 or Tax Clearance
3. Omnibus Sworn Statement (notarized)
4. Mayor's Permit

For additional information, please contact the Procurement Office nos. Telefax: 524-3512 or 524-4408 loc. 153/147.

The Commission reserves the right to not accept any and all quotations or not award the contract on the following grounds:

- There is prima facie evidence of collusion;

- The BAC failed to follow prescribed procurement procedures; and or
- There are justifiable grounds where the contract will not redound to the benefit of the government without incurring any liability to the affected bidder/s.

**ATTY. GUILLERMO E. TROY, JR.**  
BAC Chairman



Date Posted on PHILGEPS & PSC website: February 22, 2018

RFQ02212019