



Republic of the Philippines  
Office of the President  
**Philippine Sports Commission**

**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR QUOTATION FOR:**  
**VENUE RENTAL, FOOD AND AMENITIES FOR PSC STRATEGIC PLANNING 2019**

Company Name : \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Purchase Request No.; ADMIN-2018-02-14-001  
Date of PR: February 14, 2018  
Mode: 53.9 Small Value Procurement

Please quote your lowest government price for the following items specified below:

Item No.	Total ABC	Qty.	Unit	PSC SPECIFICATIONS	Unit Price	Total Price
1	160,000.00	1	LOT	<b>HOTEL FUNCTION ROOM IN MANILA AREA (2 DAYS)</b>  >MARCH 1 TO 2, 2018 (GOOD FOR 60 PAX) >WHOLE DAY USE OF FUNCTION ROOM (8am TO 6pm) >CLASSROOM SET-UP >FREE FLOWING ICED TEA, COFFEE AND TEA  <b>INCLUSIONS:</b> >AM SNACK (PASTRY, PASTA/NOODLES) >LUNCH (SOUP, VEGETABLES, RICE, CHICKEN, BEEF, SEAFOOD, DESSERT, FRUITS, SALAD STATION, EGG STATION) >PM SNACK (PASTRY, PASTA/NOODLES)  Bidder's Offer: _____ _____		

Grand Total: \_\_\_\_\_

**Total ABC: ₱ 160,000.00**

Deadline of submission: **February 22, 2018 @ 10:AM**

**Date of Opening: February 22, 2018**

(Late bids/quotation shall not be accepted)

Place of submission of the **SEALED ENVELOPE** at the BAC Secretariat, c/o Office of the BAC Chairman, 4/F Administration Building, RMSC P. Ocampo Sr. St., Malate, Manila

**INSTRUCTIONS/NOTES TO BIDDERS:**

1. Please indicate the following in your bid: **a) Company name, Address, Email Address, Tel./Fax Nos.;** **b) Bidder's offer (technical specifications/brand) per item;** **c) unit & total price;** **d) Name of bidder's authorized representative;** and **e) Signature & date.**
2. Bids/quotations may be submitted directly to the above-mentioned office on or before the deadline of submission of quotation.
3. Submit copies the following documents to the BAC Secretariat together with your quotation: **a) Valid and Current Mayor's Permit;** **b) Valid and Current PhilGEPS Registration Certificate;** **c) Latest Income/Business Tax Return** and **d) Omnibus Sworn Statement in a SEALED ENVELOPE.**
4. Date of Stay: **MARCH 1, 2018**
5. The total price quoted above is subject to withholding tax and payable by check.

  
**ATTY. SANNAH B. FRIVALDO**  
BAC Chairman

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Name of Bidder's Authorized Representative

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Signature/Date