



**INSTRUCTIONS/NOTES TO BIDDERS:**

1. Please indicate the following in your bid: **a) Company name, Address, Email Address, Tel./Fax Nos.;** **b) Bidder's offer (technical specifications/brand) per item;** **c) unit & total price;** **d) Name of bidder's authorized representative;** and **e) Signature & date.**
2. Bids/quotations may be submitted directly to the above-mentioned office on or before the deadline of submission of quotation.
3. Submit copies the following documents to the BAC Secretariat together with your quotation: **a) Valid and Current Mayor's Permit;** **b) Valid and Current PhilGEPS Registration Certificate;** **c) Latest Income/Business Tax Return** and **d) Omnibus Sworn Statement in a SEALED ENVELOPE.**
4. Date of Delivery: **7** days after receiving of P.O.
5. Place of Delivery: PSC Cebu City, formerly known as Abellana Sports Complex
6. The total price quoted above is subject to withholding tax and payable by check.

  
ATTY. SANNAH B. FRIVALDO  
BAC Chairman

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Name of Bidder's Authorized Representative

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Signature/Date