



Republic of the Philippines
Office of the President
Philippine Sports Commission

INVITATION TO BID FOR THE
SUPPLY AND DELIVERY OF VARIOUS OFFICE EQUIPMENT AND FURNITURE
FOR PHILIPPINE SPORTS INSTITUTE

1. The Philippine Sports Commission under the General Appropriations Fund through Board Resolution No.134-2017intends to apply the sum of OneMillion Six Hundred Thirty Nine ThousandEight Hundred Sixty Three Pesos (₱1,639,863.00)being the Approved Budget for the Contract (ABC) to payments under the contract for *Supply and Delivery Various Office Equipment and Furniture for Philippine Sports Institute*.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Philippine Sports Commission now invites bids for *Supply and Delivery Various Office Equipment and Furniture for Philippine Sports Institute*.Delivery of the Goods is required within sixty (60) daysfrom the date of receipt by the winning bidder of the NTP. Bidders should have completed, within 3 years from the date of submission and receipt of bids, a contract similar to the project which is at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino Citizens/Sole Proprietorships, Partnerships, or Organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens pursuant to RA 5183 and subject to Commonwealth Act 138.
5. Interested Bidders may obtain further information from the Philippine Sports Commission and inspect the Bidding documents at the address given below during office hours:

*Office of the BAC Secretariat, c/o Office of the BAC Chairman,
 4/F Administration Building, Rizal Memorial Sports Complex
 P. Ocampo Sr. St., Malate, Manila
 525-4933*

6. A complete set of Bidding Documents may be acquired by interested Bidders on 23 October 2017 from the address above upon payment of the bidding documents in the amount of *Five Thousand Pesos (Php 5,000.00)*:
7. The Philippine Sports Commissionwill hold a Pre-Bid Conference on 30 October 2017, 10:00AM at *BAC Bidding Room Ground Floor Administrative Building, Rizal Memorial*

Sports Complex P. Ocampo Sr. St., Malate Manila, which shall be open to prospective bidders.

8. Submission of bids shall be on *14 November 2017 from 8:00 AM to 9:30 AM* at the *BAC Bidding Room Ground Floor Administrative Building, Rizal Memorial Sports Complex P. Ocampo Sr. St., Malate Manila*. Opening of bids shall be on the same day, *14 November 2017 at 10:00 AM* at the *BAC Bidding Room Ground Floor Administrative Building, Rizal Memorial Sports Complex P. Ocampo Sr. St., Malate Manila*. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Late bids shall not be accepted.
9. The Philippine Sports Commission reserves the right to reject any and all bids, declare a failure of bidding at any time prior to contract award, without thereby incurring any criminal, civil, or administrative liability, regardless of the outcome of the bidding processor not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ATTY. SANNAH B. FRIVALDO
Chairperson
Bids and Awards Committee

SECTION III. BID DATA SHEET

ITB Clause	
1.1	The Procuring Entity is <i>Philippine Sports Authority</i>
1.2	The lot(s) and reference is/are: Invitation to Bid No. 2017-10.20. <i>Supply and Delivery Various Office Equipment and Furniture for Philippine Sports Institute.</i>
2	The Funding Source is: The Government of the Philippines (GOP) through the General Appropriations Fund in the amount of One Million Six Hundred Thirty Nine Thousand Eight Hundred Sixty Three Pesos (₱1,639,863.00). The name of the Project is <i>Supply and Delivery Various Office Equipment and Furniture for Philippine Sports Institute.</i>
3.1	No further instructions.
5.1	No further instructions.
5.2	None of the circumstances mentioned in the ITB Clause exists in this Project. Foreign bidders, except those falling under ITB Clause 5.2(b), may not participate in this Project.
5.4	The Bidder must have completed, within three (3) years a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC. For this purpose, similar contracts shall refer to supply and delivery of office equipment.
7	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1	The Procuring Entity will hold a pre-bid conference for this Project on 30 November 2017 at 10:00 AM at the Bidding Room, Ground Flr., PSC Administrative Building, Rizal Memorial Sports Complex, Pablo Ocampo Sr., Street, Malate, Manila.
10.1	The Procuring Entity's address is: Philippine Sports Commission, Rizal Memorial Sports Complex, Pablo Ocampo Sr., Street, Malate, Manila. <i>Contact Person: Atty. SANNAH B. FRIVALDO c/o Office of the BAC Chairperson, 4th Flr Administrative Bldng., Rizal Memorial Sports Complex P. Ocampo Sr. St Malate Manila Tel. No. 525-4933</i>
12.1	The first envelope shall contain the original or official certified true copy of the eligibility and technical requirements. Additional technical documents: 1. Authority of the signatory, duly notarized, to participate in the bidding at

	<p>hand:</p> <ol style="list-style-type: none"> i. For Single Proprietorship – Special Power of Attorney (SPA) issued by ownership/proprietor. ii. For Partnership – Partnership resolution issued by the General Partner or President of the Partnership. iii. For Corporation – Secretary’s Certificate and Board Resolution. iv. For Joint Venture – Board Resolution of each JV Partner.
12.1(a)(ii)	Sworn statement of all ongoing government and private contracts shall include all such contracts within three (3) years prior to the deadline for the submission and receipt of bids.
13.1	No additional requirements.
13.1 (b)	No additional requirements.
13.1(c)	No further instructions.
13.2 (a)	No further instructions.
13.2 (b)	No further instructions.
15.4(a)(iv)	No incidental services required.
15.4(b)(i)	Not applicable
15.1 b (ii)	Not applicable
16.1 (b)	The Bid Prices for Goods supplied from outside the Philippines shall be quoted in Philippine Peso
16.3	No further instructions
17.1	Bids shall be valid for one hundred twenty (120) calendar days from 14 November 2017.
18. 1	<p>The bid security shall be in the following amount:</p> <ol style="list-style-type: none"> 1. The amount of <i>2% of ABC</i>, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; 2. The amount of <i>5% of ABC</i> if bid security is in Surety Bond; or
18.2	The bid security shall be valid for one hundred twenty days from 14 November 2017.
20.3	Each Bidder shall submit <i>one</i> original and <i>two duplicate</i> copies of the first and second components of its bid.
21	<p>The address for submission of bids is Office of the BAC Secretariat, c/o Office of the BAC Chairman, 4th Flr., Administrative Bldg., Rizal Memorial Sports Complex, P. Ocampo Sr., St., Malate, Manila.</p> <p>The deadline for submission of bids is 14 November 2017, from 8:00AM to 9:30AM.</p>
24. 1	The place of bid opening is Bac Bidding Room, Grnd Flr., Administrative Bldg., Rizal Memorial Sports Complex, P Ocampo Sr., St., Malate, Manila.

	The date and time of bid opening is 14 November 2017 at 10:00AM .
24.2	No further instructions.
24.3	No further instruction
27.1	No further instructions.
28.3(a)	The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation and contract award.
28.3(b)	Bid modification is not allowed.
28.4	No further instructions.
29.2	Only tax returns filed and taxes paid through the BIR Electronic Filing and Payment System (EFPS) shall be accepted. NOTE: The latest income and business tax returns are those within the last six months preceding the date of bid submission.
29.2 (d)	No other license or permit required.
32.4 (g)	No additional documents required.

Atty. SANNAH R. FRIVALDO
BAC Chairperson

SECTION V. SPECIAL CONDITIONS CONTRACT

GCC Clause	
1.1(i)	The Procuring Entity is <i>Philippine Sports Commission (PSC)</i>
1.1(j)	The Supplier is <i>[to be inserted at the time of contract award]</i> .
1.1(k)	The Funding Source is The Government of the Philippines (GOP) under the General Appropriations Fund through the Board Resolution No. 1118-2017 in the amount of Thousand Eight Hundred Sixty Three Pesos (₱1,639,863.00.
5.1	The Project Sites are: Rizal Memorial Sports Complex P. Ocampo Sr. St., Malate, Manila
6.2	The Procuring Entity's address for Notices is: <i>Office of the BAC Secretariat, c/o Office of the BAC Chairman, 4/F Administration Building, Rizal Memorial Sports Complex P. Ocampo Sr. St., Malate, Manila 525-4933</i>
10.4	The winning bidder/supplier shall deliver the goods specified in Section VI (Schedule of Requirements) and Section VII (Technical Specification) to the Procuring Entity in prime condition.
13.4(c)	Not applicable.
16.1	No further instructions
17.3	No further instructions
17.4	Three (3) months after acceptance by the Procuring Entity of the delivered Goods or after the Goods are consumed, whichever is earlier.
21.1	The period for correction of defects in the warranty period is fifteen (15) days from notice of defect.

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	CISS SINGLE FUNCTION PRINTER, BRANDED Technology Nozzle Configuration 180 nozzles black, 59 nozzles per color Minimum Droplet Size: 3pl Ink Technology: Dye Ink Printing Resolution: 72 x 720dpi Print Printing Speed ISO/IEC 24734: 8.5 pages/min Monochrome;4.5 pages/min color	3 units		
2	MULTI FUNCTION FAX MACHINE BRANDED Laser Printer/Laser Fax/Clor Scanner/Flatbed Copier/Network Up to 26ppm high speed laser printing/copying 33.6 kbps super G3 Fax Easy print Utility 250 sheets paper capacity+ 1 sheet manual tray 20 sheets automatic document feeder Enlarge up to 400% and reduce up to 25% Memory capacity up to 32 MB	1 unit		
3	LAPTOP WITH MICROSOFT OFFICE 2016 BRANDED 13 inch model touch bar 2.9 GHz with 4MB shared L3 cache 8GB with 2133 MHz LPDDR3 onboard memory 256GB Pcle-based onboard SSD Intel Iris Graphic 550 Four thunderbolt 3 (USB-C) ports	6 units		

	<p>With support for: Charging, display port, thunderbolt (up to 10gbps) USB 3.1 Gen 2 (up to 10Gbps) Full size backlit keyboard with: touch bar with integrated touch ID sensor 64 (US) or 65 (ISO) keys including 4 arrow key ambient light sensor Force touch track for precise cursor control and pressure sensing capabilities; enables force click, force accelerators, pressure sensitive drawing and multi touch gestures Wi-fi; 802.11ac Wi-fi wireless networking: IEEE 802.11a/b/bg/n compatible Bluetooth: Bluetooth 4.2 technology Camera: 720p Facetime HD Camera Video Support: Simultaneously supports full native resolution on the built in display at millions of color and one display with 5120 by 2880 resolution 60Hz at over a billion colors</p>			
4	<p>EXTERNAL HARD DRIVE HUB (3 slots) (external Hard Drive Dock) No driver required ready for three (3) 2.5" and 3.5" SATA HDD or SSD. Allow to accessing two (2) drives at the same time Support Windows XP, Vista, 7, 8 or Mac OS x 10.2 and above CE, FCC Approval Output Interface, super speed usb 3.0 Clone:1 to 2 standalone Clone HDD Interface: SATA I,II Power Supply: 12V5A Power Adapter Data Cable:3.3Ft/1M USB 3.0 cord Bay:3 Bay</p>	1 unit		
5	<p>DSLR CAMERA BRANDED</p>	1 set		

<p>(Body + 28-70mm Zoom Lens) Minimum Specs: Lens compatibility: branded e-mount Sensor : 35mm full frame (35.8 x 23.9mm) Exmor® CMOS Sensor Number of Pixels (Total): 24.7MP Image sensor aspect ratio: 3.2 Image size: (Pixels), 3:2:35mm full frame L:6000 x 4000 (24M) M 3936 x 2624 (10M) S: 3008 x 2000 (6.0M) APS-C L: 3936 x 2624 (10M), M:3008 x 2000 (6.0M), S:1968 x 1312 (2.6M)</p> <p>Image Size: (Pixels), 16.99:35mm full frame L: 6000 x 3376 (20M), M 3936 x 2216 (8.7M), S:3008 x 1688 (5.1M) APS-C L: 3936 x 2216 (8.7M), M:3008 x 1688 (5.1M), S:1968 x 1112 (2.2M)</p> <p>Image Size: (Pixels), Sweep Panorama: Standard: Horizontal 8192 x 1856 (15M) vertical 5536 x 2160 (12M)</p> <p>Image Quality Modes: RAW, RAW and JPEG, JPEG extra fine, JPEG Fine, JPEG Standard</p> <p>Picture Effect: High Contrast Monochrome partial color (R/G/B/Y) Pop Color Posterization (B/W) Posterization (Color) Retro Photo Soft High Key Toy Camera (Normal/Cool/Warm/Green/Magenta)</p> <p>WI-FI and Network Capabilities: Downloadable Camera Apps One-touch NFC functionality WI_FI</p> <p>Includes: AC Adapter Accessory shoe cap Body cap</p>			
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	<p>Eyepiece cup Lens cap Lens hood Lens rear cap Micro USB cable Rechargeable battery NP-FW50 SEL2870 Shoulder Strap</p>			
6	<p>TRIPOD CARBON FIBER BRANDED Maximum Load: 17.6 lbs. Maximum Height with column extended: 61.6" Maximum Height w/Column Retracted: 53.1" Minimum Height: 15.4" Folded Length: 15.4" Max height converted to monopod: 64" Number of Leg Sections: 5 Tilt Range: -45°/ +90° Panning Range: 360° Quick Release (QR) Plate: Arca-Swiss Style (PU50) Head Mount Thread Size: 3/8"-16 Weight: 3.1 lbs.</p>	1 set		
7	<p>SHOTGUN BOOM MIC, BRANDED Video Mic Specifications Acoustic Principle: Line Gradient Active electronics: JFET impedance converter Capsule: 0.50" Polar Pattern: Super cardioid-Picks up the front and sides and rejects 150° to the rear Frequency Range: 40Hz- 20kHz Output impedance: 200</p>	1 set		
8	<p>- Branded, Dimmable Ultra Bright Portable Continuous On Camera Led Light Panel - Fits almost all DLSR cameras and camcorders - Used for macrophotography, product shooting, and video recording, etc. Power: 1.3W Bulb Quality: LED36 Batteries: 2xAA Batteries, not included in package</p>	3 sets		

	<p>Color Temperature: 5500-6500K Brightness Color: : Stepless Working Temperature: -10-40 C Size:7x8.9x3.8cm/2.8x3.5x1.5inch</p>			
9	<p>Executive Table Office Table with cable outlet With center drawer side extension cabinet, with 3 drawer Color: cherry Size:1800l x 750D x 750h mm</p>	2 units		
10	<p>Clerical table (L-Type) Material: metal With mobile pedestal cabinet, 3 drawers Powdered coated finish Dimensions: L150 x W70 x H74 cm Side extension table with two drawers</p>	4 units		
11	<p>Midback Jr. Executive Office Chair (color black) With armrest and gaslift With design backrest and padded armrest with tilt mechanism Leatherette upholstered, black base</p>	6 units		
12	<p>Heavy duty paper shredder Sheds 17 sheets per pass into 5/32" x 1-1/2" cross cut particles (security level P-4) Maximum run time:25 on/40 off 9 gallon pull out bin Anti-jam technology:100% jam proof Auto feed: traditional Basket type:pull out bin Bin capacity: 34 Can Shred: staples, credit cards, paper clips, CDs/DVDs Castors:Yes Colour:Black/Dark silver Cut size: 4x 38mm cut type: cross type Duty cycle: (minutes) 30 on 40 off Energy savings: energy savings system</p>	1 unit		