



**Republic of the Philippines**  
**Office of the President**  
**Philippine Sports Commission**

**INVITATION TO BID FOR THE**

**SUPPLY AND DELIVERY OF INKJET PRINTER, LASER PRINTER AND PERFECT BINDING MACHINE FOR PUBLIC INFORMATION OFFICE**

1. The Philippine Sports Commission under the General Appropriations Fund through Board Resolution No.1118-2017 intends to apply the sum of Seven Million Six Hundred Thousand Pesos (₱7,600,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for *Supply and Delivery of Inkjet Printer, Laser Printer and Perfect Binding Machine for Public Information Office*.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Philippine Sports Commission now invites bids for *Supply and Delivery of Inkjet Printer, Laser Printer and Perfect Binding Machine for Public Information Office*. Delivery of the Goods is required within sixty (60) days from the date of receipt by the winning bidder of the NTP. Bidders should have completed, within 3 years from the date of submission and receipt of bids, a contract similar to the project which is at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
4. Bidding is restricted to Filipino Citizens/Sole Proprietorships, Partnerships, or Organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens pursuant to RA 5183 and subject to Commonwealth Act 138.
5. Interested Bidders may obtain further information from the Philippine Sports Commission and inspect the Bidding documents at the address given below during office hours:

*Office of the BAC Secretariat, c/o Office of the BAC Chairman,  
 4/F Administration Building, Rizal Memorial Sports Complex  
 P. Ocampo Sr. St., Malate, Manila  
 525-4933*

6. A complete set of Bidding Documents may be acquired by interested Bidders on 23 October 2017 from the address above upon payment of the bidding documents in the amount of *Ten Thousand Pesos (Php 10,000.00)*:
7. The Philippine Sports Commission will hold a Pre-Bid Conference on 30 October 2017, 10:00AM at *BAC Bidding Room Ground Floor Administrative Building, Rizal Memorial*

*Sports Complex P. Ocampo Sr. St., Malate Manila*, which shall be open to prospective bidders.

8. Submission of bids shall be on *14 November 2017 from 8:00 AM to 9:30 AM* at the *BAC Bidding Room Ground Floor Administrative Building, Rizal Memorial Sports Complex P. Ocampo Sr. St., Malate Manila*. Opening of bids shall be on the same day, *14 November 2017 at 10:00 AM* at the *BAC Bidding Room Ground Floor Administrative Building, Rizal Memorial Sports Complex P. Ocampo Sr. St., Malate Manila*. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Late bids shall not be accepted.
9. The Philippine Sports Commission reserves the right to reject any and all bids, declare a failure of bidding at any time prior to contract award, without thereby incurring any criminal, civil, or administrative liability, regardless of the outcome of the bidding process or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

  
ATTY. SANNA B. FRIVALDO  
Chairperson  
Bids and Awards Committee

## SECTION III. BID DATA SHEET

ITB Clause	
1.1	The Procuring Entity is <i>Philippine Sports Authority</i>
1.2	The lot(s) and reference is/are: Invitation to Bid No. 2017-10.19.  <i>Supply and Delivery of Inkjet Printer, Laser Printer and Perfect Binding Machine for Public Information Office.</i>
2	The Funding Source is:  The Government of the Philippines (GOP) through the General Appropriations Fund in the amount of Seven Million Six Hundred Thousand Pesos (P7,600,000.00).  The name of the Project is <i>Supply and Delivery of Inkjet Printer, Laser Printer and Perfect Binding Machine for Public Information Office.</i>
3.1	No further instructions.
5.1	No further instructions.
5.2	None of the circumstances mentioned in the <b>ITB</b> Clause exists in this Project. Foreign bidders, except those falling under <b>ITB</b> Clause 5.2(b), may not participate in this Project.
5.4	The Bidder must have completed, within three (3) years a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.  For this purpose, similar contracts shall refer to supply and delivery of office equipment.
7	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1	The Procuring Entity will hold a pre-bid conference for this Project on 30 November 2017 at 10:00 AM at the Bidding Room, Ground Flr., PSC Administrative Building, Rizal Memorial Sports Complex, Pablo Ocampo Sr., Street, Malate, Manila.
10.1	The Procuring Entity's address is:  Philippine Sports Commission, Rizal Memorial Sports Complex, Pablo Ocampo Sr., Street, Malate, Manila.  <i>Contact Person: Atty. SANNAH B. FRIVALDO c/o Office of the BAC Chairperson, 4<sup>th</sup> Flr Administrative Bldng., Rizal Memorial Sports Complex P. Ocampo Sr. St Malate Manila Tel. No. 525-4933</i>
12.1	The first envelope shall contain the original or official certified true copy of the eligibility and technical requirements.  Additional technical documents:  1. Authority of the signatory, duly notarized, to participate in the bidding at

	<p>hand:</p> <ol style="list-style-type: none"> <li>i. For Single Proprietorship – Special Power of Attorney (SPA) issued by ownership/proprietor.</li> <li>ii. For Partnership – Partnership resolution issued by the General Partner or President of the Partnership.</li> <li>iii. For Corporation – Secretary’s Certificate and Board Resolution.</li> <li>iv. For Joint Venture – Board Resolution of each JV Partner.</li> </ol>
12.1(a)(ii)	Sworn statement of all ongoing government and private contracts shall include all such contracts within three (3) years prior to the deadline for the submission and receipt of bids.
13.1	No additional requirements.
13.1 (b)	No additional requirements.
13.1(c)	No further instructions.
13.2 (a)	No further instructions.
13.2 (b)	No further instructions.
15.4(a)(iv)	No incidental services required.
15.4(b)(i)	Not applicable
15.1 b (ii)	Not applicable
16.1 (b)	The Bid Prices for Goods supplied from outside the Philippines shall be quoted in Philippine Peso
16.3	No further instructions
17.1	Bids shall be valid for one hundred twenty (120) calendar days from 14 November 2017.
18. 1	<p>The bid security shall be in the following amount:</p> <ol style="list-style-type: none"> <li>1. The amount of <i>2% of ABC</i>, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit;</li> <li>2. The amount of <i>5% of ABC</i> if bid security is in Surety Bond; or</li> </ol>
18.2	The bid security shall be valid for one hundred twenty days from 14 November 2017.
20.3	Each Bidder shall submit <i>one</i> original and <i>two duplicate</i> copies of the first and second components of its bid.
21	<p>The address for submission of bids is Office of the <b>BAC Secretariat, c/o Office of the BAC Chairman, 4<sup>th</sup> Flr., Administrative Bldg., Rizal Memorial Sports Complex, P. Ocampo Sr., St., Malate, Manila.</b></p> <p>The deadline for submission of bids is <b>14 November 2017, from 8:00AM to 9:30AM.</b></p>
24. 1	The place of bid opening is <b>BAC Bidding Room, Grnd Flr., Administrative Bldg., Rizal Memorial Sports Complex, P Ocampo Sr., St., Malate, Manila.</b>

	The date and time of bid opening is <b>14 November 2017 at 10:00AM.</b>
24.2	No further instructions.
24.3	No further instruction
27.1	No further instructions.
28.3(a)	The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation and contract award.
28.3(b)	Bid modification is not allowed.
28. 4	No further instructions.
29.2	Only tax returns filed and taxes paid through the BIR Electronic Filing and Payment System (EFPS) shall be accepted.  NOTE: The latest income and business tax returns are those within the last six months preceding the date of bid submission.
29.2 (d)	No other license or permit required.
32.4 (g)	No additional documents required.

**Atty. SANNAH B. FRIVALDO**  
BAC Chairperson

## SECTION V. SPECIAL CONDITIONS CONTRACT

GCC Clause	
1.1(i)	The Procuring Entity is <i>Philippine Sports Commission (PSC)</i>
1.1(j)	The Supplier is <i>[to be inserted at the time of contract award]</i> .
1.1(k)	The Funding Source is  The Government of the Philippines (GOP) under the General Appropriations Fund through the Board Resolution No. 1118-2017 in the amount of Seven Million Six Hundred Thousand Pesos (₱7,600,000.00).
5.1	The Project Sites are:  Rizal Memorial Sports Complex P. Ocampo Sr. St., Malate, Manila
6.2	The Procuring Entity's address for Notices is:  <i>Office of the BAC Secretariat, c/o Office of the BAC Chairman, 4/F Administration Building, Rizal Memorial Sports Complex P. Ocampo Sr. St., Malate, Manila 525-4933</i>
10.4	The winning bidder/supplier shall deliver the goods specified in Section VI (Schedule of Requirements) and Section VII (Technical Specification) to the Procuring Entity in prime condition.
13.4(c)	Not applicable.
16.1	No further instructions
17.3	No further instructions
17.4	Three (3) months after acceptance by the Procuring Entity of the delivered Goods or after the Goods are consumed, whichever is earlier.
21.1	The period for correction of defects in the warranty period is fifteen (15) days from notice of defect.

## ***Section VI. Schedule of Requirements***

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	<p>HIGH SPEED FULL COLOR INKJET PRINTER WITH MULTI FUNCTION FINISHER AND IMAGE CONTROLLER</p> <p>Print Type: Line type inkjet system Ink Type: Oil-based pigment ink (cyan, magenta, yellow, black)</p> <p>Data Processing Resolution Standard: 300 dpi x 300dpi Fine 300dpi x 600 dpi Line Smoothing: 600dpi x 600dpi Warm-up time: 2 min. 45 sec. or less First Time Print: 5 sec or less Continuous print Speed: Simplex 15 sheet ppm Duplex: 75 sheets ppm Paper size: maximum:340mm x550mm (13 3/8" x 21 5/8") Minimum: 90mm x 148mm 3 9/16" x 5 13/16"): 46gsm to 210gsm Paper weight Memory Capacity: 1 GB Memory Capacity:1 GB Hard Disk:320GB Operating System: Linux Power Consumption: Maximum 1000W Ready 150W or less Sleep: 5W or less Stand By: 0.5W or less Operating Noise: Maximum of 66 db Other: Automatic collating Automatic numbering Can print NCR Paper Can do variable data printing</p>	1 unit		

	<p>Scanner can scan double sided original  Up to 100 sheets (80gsm paper)of paper at a time documents  Can quickly and easily be copied, scanned or stored PDF, TIFF, and JPEG formats  Dimensions (WxDxH) 48 1/2" x 27 3/4" x 40 9/16"  Machine Weight: 171 kg  Multifunction Finisher  For versatile main functions: stapling, punching, folding, and binding  Stapling: stapling options include: One corner staple or two staples for up to 100 sheets of paper. Punching holes can be punched through documents. Choose two/three holes in the US or two/four holes elsewhere.  Folding: Various automatic folding options are vailable (inward, outward; for A3 ledger to A4/ letter set  Footprints reductions; and two fold up to five sheets  Making a 20-page booklet  Booklet Making: automatic saddle stitch stapling of up to 60 pages (15 sheets)  Image controller  Advance adobe postscript 3 controller handles complex high-volume variable data and graphic intensive jobs  CPU: Intel Xeon E3-1275 3.4GHz  Memory: 8GB  HDD: 500GB</p>			
2	<p>PRODUCTION FULL COLOR LASER PRINTER  Print Speed: 71ppm (A4) colour/black and white  38ppm (A3) colour/black and white  Resolution: Max 2000 x 1200 x 8-bit  Print System Laser  Gradation:256  Paper Feeder: Standard: 1500 sheets  Maximum: 7500 sheets  Paper size: 330 x 487mm</p>			



	<p>Paper weight:62-300 gsm  Printable area 323x480mm  Warm up time less than 390 seconds  Memory: 6GB 9max of 14GB)  HDD 1500Gb (max of 2000GB)  CPU Intel Pentium G850@ 2.9Ghz  Magnification 25%-400% in 0.1% steps  File formats PS3, PCL, 5C/6,XPS, PDF, TIFF, JPEG, PPML  Interface 10/100/1000 base T  Operating System Windows 10  Power 220-240 V/60Hz  Dimensions ( W x H x D)  760 x 903 x 1072 mm  Weight Approx 291 kg</p>			
3	<p>PERFECT BINDING MACHINE  Binding Mode cover Binding, Pad Binding  Number of carriage  Clamps 1  Book Block Size Max 350 x 300mm (13.7" x11.8")  (top bottom x fore-edge) min 70 x256mm (2.8" x 10.1")  Book thickness 1 to 40 mm (0.04" to 1.6")  Cover Size Max. 350 x 640mm 913.7" x 25.1")  Cover weight range 82 to 302 gsm  Production Speed Max. 180cycles/hr  Machine Dimensions 54.0"(W) x 21.3" (D) x 52.5</p>	1 unit		

## Section VII. Technical Specifications

Item	Specification	Statement of Compliance
1	<p>HIGH SPEED FULL COLOR INKJET PRINTER WITH MULTI FUNCTION FINISHER AND IMAGE CONTROLLER</p> <p>Print Type: Line type inkjet system</p> <p>Ink Type: Oil-based pigment ink (cyan, magenta, yellow, black)</p> <p>Data Processing</p> <p>Resolution Standard: 300 dpi x 300dpi</p> <p>Fine 300dpi x 600 dpi</p> <p>Line Smoothing: 600dpi x 600dpi</p> <p>Warm-up time: 2 min. 45 sec. or less</p> <p>First Time Print: 5 sec or less</p> <p>Continuous print</p> <p>Speed: Simplex 15 sheet ppm</p> <p>Duplex: 75 sheets ppm</p> <p>Paper size: maximum:340mm x550mm (13 3/8" x 21 5/8")</p> <p>Minimum: 90mm x 148mm 3 9/16" x 5 13/16"): 46gsm to 210gsm</p> <p>Paper weight</p> <p>Memory Capacity: 1 GB</p> <p>Memory Capacity:1 GB</p> <p>Hard Disk:320GB</p> <p>Operating System: Linux</p> <p>Power Consumption: Maximum 1000W</p> <p>Ready 150W or less</p> <p>Sleep: 5W or less</p> <p>Stand By: 0.5W or less</p>	<p>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1 (a) (ii) and/or GCC Clause 2.1 (a) (ii).</p>

	<p>Operating Noise: Maximum of 66 db</p> <p>Other: Automatic collating Automatic numbering Can print NCR Paper Can do variable data printing Scanner can scan double sided original Up to 100 sheets (80gsm paper) of paper at a time documents Can quickly and easily be copied, scanned or stored PDF, TIFF, and JPEG formats Dimensions (WxDxH) 48 1/2" x 27 3/4" x 40 9/16" Machine Weight: 171 kg Multifunction Finisher For versatile main functions: stapling, punching, folding, and binding Stapling: stapling options include: One corner staple or two staples for up to 100 sheets of paper. Punching holes can be punched through documents. Choose two/three holes in the US or two/four holes elsewhere. Folding: Various automatic folding options are available (inward, outward; for A3 ledger to A4/ letter set Footprints reductions; and two fold up to five sheets Making a 20-page booklet Booklet Making: automatic saddle stitch stapling of up to 60 pages (15 sheets) Image controller Advance adobe postscript 3 controller handles complex high-volume variable data and graphic intensive jobs CPU: Intel Xeon E3-1275 3.4GHz Memory: 8GB HDD: 500GB</p>	
2	<p>PRODUCTION FULL COLOR LASER PRINTER Print Speed: 71ppm (A4) colour/black and white 38ppm (A3) colour/black and white Resolution: Max 2000 x 1200 x 8-bit Print System Laser Gradation:256 Paper Feeder: Standard: 1500 sheets</p>	

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